



## Village of Whitefish Bay

5300 N. Marlborough Drive • Whitefish Bay, Wisconsin 53217 • (414) 962-6690 • Fax (414) 962-5651

### **Block Party Request Form**

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_

We are seeking permission to hold a block party on \_\_\_\_\_, 2022.  
(day & date)

The block party would start at \_\_\_\_\_ am/pm, and will run until \_\_\_\_\_ pm (no later than 11:00 p.m.).

The \_\_\_\_\_ hundred block of \_\_\_\_\_ is the street we would like to barricade off.  
(street name)

I understand that by submitting this request I am responsible to notify all residents on the block of the street closure and party details.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Once this information has been provided, you will receive a confirmation letter which will include important and/or informational phone numbers for your event, please select how you would like to receive this letter.

Please mail me a paper letter of status of request.

Please email me an electronic letter of status of request.

**Requests should be made (30) days prior to the date of the scheduled event.**

Please note that some of the busy streets may not be blocked off:  
Lake Drive, Oakland just south of Hampton Road, Silver Spring Drive, Marlborough Drive...

Requests can be mailed/dropped off at Village Hall (5300 N Marlborough Dr.) or submitted electronically to Erin Aeschbacher at [e.aeschbacher@wfbvillage.org](mailto:e.aeschbacher@wfbvillage.org)

cc:  
Department of Public Works  
Police Department  
North Shore Fire Department