



## VILLAGE BOARD – MEETING AGENDA

**WHITEFISH BAY VILLAGE HALL  
5300 N. Marlborough Dr.  
Whitefish Bay, WI 53217**

**Monday, March 16, 2026, 6:00 PM**

As an alternative to attending in-person, the public may access this meeting of the Village Board by phone or by computer. Please note that those participating remotely will *not* have an opportunity to provide public comment. The phone number is: +1 312 626 6799. The Zoom Meeting code is: **854 6369 2688** and the Passcode is: **267748**.

<https://us06web.zoom.us/j/85463692688?pwd=d0w0WmxVZFpyWThGSXhTejdPNU8vQT09>

- I. Call to Order and Roll Call
  
- II. Consent Agenda – Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration under General Business.
  1. Minutes of the regular meeting held on March 2, 2026
  2. Check Register for February, 2026
  3. Resolution No. 3196 – Adopting the 2025 WPDES Storm Water Discharge Permit Annual Report
  4. Safety netting improvements at Craig Counsell Park
  5. Storm sewer outfall rehabilitation design services contract
  6. Storm and sanitary sewer planning professional services agreement
  
- III. Report of Village Officers
  1. Village Attorney
  2. Village Manager
  3. Village President
  4. Miscellaneous Trustee
  
- IV. Petitions and Communications – This is an opportunity for anyone to address the Village Board on any issue NOT on the current agenda. While the Board encourages input from residents of the Village, it may not discuss or act on any issue that is not duly noticed on the agenda.

V. General Business

1. Discussion on the actuarial study for the Village's Other Post-Employment Benefits (OPEB) liabilities.
2. Discussion/action on Resolution No. 3197 amending the Village's Unreserved General Fund Balance Policy.

VI. Adjourn

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. Contact Village Hall at (414) 962-6690. It is possible that members of and possibly a quorum of members of other Boards, Commissions, or Committees of the Village including in particular the Business Improvement District Board may be in attendance at the above stated meeting to gather information; no action will be taken by any other Boards, Commissions, or Committees of the Village except by the Board, Commission, or Committee noticed above. Agendas and minutes are available on the Village website ([www.wfbvillage.gov](http://www.wfbvillage.gov)).

## A REGULAR VILLAGE BOARD MEETING

A regular meeting of the Board of Trustees of Whitefish Bay was held in-person March 2, 2026.

Pursuant to law, written notice of this meeting was given to the press and posted on public bulletin boards.

### **I. Call to Order and Roll Call**

President Buckley called the meeting to order at 6:00 p.m.

Present: Trustees Dettmann, Haller, Kasper, Saunders, Serebin, Vanevenhoven and President Buckley

Also Present:

- Village Manager – Kelsey McElroy-Anderson
- Village Attorney – Chris Jaekels
- Assistant Village Manager – Anna Christopherson
- Police Chief – Patrick Whitaker
- Director of Public Works – Matt Collins
- Director of Building Services – Joel Oestreich (via zoom)
- Library Director – Nyama Reed (via Zoom)
- Deputy Clerk – Erin Granstrom

### **II. Consent Agenda**

It was moved by Trustee Haller, seconded by Trustee Dettmann, to approve the consent agenda with amendment. Motion carried 7-0.

1. Minutes of the regular meeting held on February 16, 2026.

### **III. Report of the Village Officers**

1. Village Attorney – No Report.
2. Village Manager – Continuing to monitor weather for a last rake out. This will be posted on our website and social media when determined.
3. Village President – Met with Congresswoman Moore and Kelsey this past week. Much of the time was spent discussing grants and funding for lead service line replacement.
4. Miscellaneous Trustee – No Report.

### **IV. Petitions and Communications**

Jack Orchard (622 E Carlisle Ave) inquired if staff learned anything from the situation last year around leaf and yard waste collection. The use of overtime before or after the snow event was mentioned. It was suggested to share what was learned on social media.

### **V. General Business**

- 1. Discussion/action on Ordinance No. 1923 amending Municipal Code § 8-67 related to Pickleball at Klode Park.**

An overview of past discussions both in the Village and outside the Village was provided. Changes that have been made were mentioned. Staff has met with both players and neighboring residents to try to come to an agreement that both sides could be satisfied by. Proposed hours included in the memo in the meeting packet were reviewed. Enforcement discussions with residents and players were described with an agreed upon recommendation of locking gates during off hours along with additional signage. Quiet equipment, reduced number of nets, a reservation system, court ambassadors, prohibition of amplified devices and alternative locations have all be investigated. A recommended start date of May 1, 2026 was proposed, and reasons for this

date were listed.

Camthu Pham (4830 Woodburn St) commented on the number of nets available, stating that only two courts would not be an adequate number of courts.

Paul Smith (4785 N Lake Dr) thanked Kelsey for her work in this process and provided proposed minor changes to the summer hours to make hours more consistent. Mr. Smith also recommended that in non-summer hours, due to inclement weather leads to significant reduction hours, the start time could be 11:00 am six days of the week. Mr. Smith stated that gates are a good solution to enforcement.

Susan Swedler (4640 N Oakland Ave) commented that in a previous meeting the noise from pickleball was said to cause mental health issues. Ms. Swedler stated she was sent a non-peer reviewed study; therefore, though she acknowledges the sound can bother neighbors, there is no science at this time to support the claim it causes mental health issues.

Rich Ross (5335 Diversey Blvd) supports the compromise solution but encouraged conducting a survey of decibel readings. Mr. Ross has gathered sound readings around the park and mentioned results prior to and after the sound barriers were installed. He noted that studies mentioning a 500-foot distance from structures were developed for a new court in an undeveloped area. A sound engineer has been contacted by the Village and informed that mitigating sound within 100 feet of a court is very difficult without the use of quiet equipment.

Carolyn Noori (114 W Lakeview Ave) commented that the sound barriers are only on a portion of the court and therefore, if they surrounded the entire court, they would be more effective. It was mentioned that in the Fox Point case, for the sound barriers to surround the courts they would need to be 12 feet tall, requiring new fencing, and that the use of quiet equipment would also be needed. The cost of sound barriers was discussed.

Amy Westrup (201 W Devon St) mentioned that the cost of locks seemed high. She stated that the current sound curtains are not always fully attached. Previous removal of hedges and the possibility of being locked into the courts was mentioned. She stated that the limited hours are not a problem but does not like the limited days of the week. She noted that locking the courts also limits other sports from using the courts.

Mike Friedman (6256 N Bay Ridge Ave) commented on the number of residents affected by the courts in comparison to the Village population. The number of hours allowed originally, and the ordinance proposal was compared. He stated that non-summer hours, having some days that start at 9:00 a.m. would be beneficial.

Jack Orchard (622 E Carlisle Ave) commented on the Village of Shorewood installing sound barriers as well as their discontinuation of those barriers. He proposed a "plan B" by removing the temporary nets. He stated that varying hours were hard for users of the courts.

Steve Kappes (5960 N Lake Dr) stated he is a resident near the courts and that pickleball affects his life, and noted this is a national problem. He stated that studies have shown that sound cannot be mitigated within 100 feet of a pickleball court. Decibel readings of various sounds were mentioned. Residents have had their sleep affected. The sound was described in both lower and upper levels of homes. Enforcement was agreed to be an issue. Mr. Kappes mentioned that some comments on social media have been disrespectful to the residents who live near the courts. The reduction in hours was noted to still be 40 hours a week.

Tyler Emory (4677 N Wilshire Rd) inquired about the reduction in decibels from quiet equipment and commented on the reduction in noise. The cost of locks was compared to the cost of quiet equipment, suggesting that the investment in quiet equipment is more economical.

Michael Palesse (5834 N Shore Dr) stated that his family moved to the area because of Klode Park. The decibel level of 66 decibels was described as equivalent to a regular conversation, which he described as similar to the

sound in neighboring backyards.

Henry Lawniczak (1627 W Mill Rd) apologized to neighbors who received disrespectful comments on social media. He described the relationships he has developed playing pickleball and expressed concerns about closing the courts two days a week, especially on the weekend, forcing people to go elsewhere and harming the community.

Mel Johnson (405 E Montclair Ave) stated that the sound screens have been effective. Mr. Johnson commented that pickleball is important for the quality of life of the players. It was mentioned that people are able to have conversations on the courts easily. He opposes the proposal to reduce the number of courts. He stated that pickleball should be regarded as a raging success for the parks, encouraging healthy recreation. Mr. Johnson feels the concerns of a few neighbors are being weighed against the larger number of pickleball players.

Amy Wagner (5961 N Shore Dr) thanked Kelsey and the entire Board for their diligence in addressing the issue. She agreed that pickleball players should be able to enjoy the sport but not at the expense of the neighbors. She cited the effect on property values and the ability to sleep for those who reside near the courts. Dr. Wagner stated she is no longer able to work from home and finds it difficult to rest after long shifts. Investigating an indoor location was suggested.

Paul Ross (5335 N Diversey Blvd) asked for clarification on the compatibility mentioned earlier in the meeting versus the sound issue being considered tonight. Since there is no set limit on sound, a list of compatible activities was requested.

Paul Smith (4785 N Lake Dr) stated that setting decibel limits is problematic, as there are many pieces of landscaping equipment that would not be allowed. He stated that he is asking to simplify hours.

Trustee Serebin mentioned a previous comment that the Board erred in allowing pickleball at Klode at all, listing issues that have been addressed in the past, and stating she does not feel that there should be no pickleball in the Village. Trustee Haller agreed that the sport is a success but acknowledged that the concerns of the neighbors are valid and need to be taken into consideration in coming to a compromise. Trustee Saunders commented on similar situations in other areas around the country. She stated the Board did the right thing when originally allowing pickleball at Klode; however, with the explosion of pickleball, it is no longer the right thing for Klode Park. Trustees Dettmann, Kasper, and Vanevenhoven support coming to a compromise. It was suggested not to lock gates, to make the courts available for tennis or other activities outside the specified pickleball hours, and to clarify the wording of the ordinance. The tracking of calls to the police department was discussed. There was discussion on whether the hours proposed in the meeting packet are acceptable or need to be adjusted. There was a desire from several trustees to adjust the proposed hours to simplify them but to keep two days of no pickleball, with aspects of the proposal that the Board would like to maintain.

President Buckley shared a proposal he developed: Mondays and Wednesdays 10:00 a.m. to 7:00 p.m. and Fridays, Saturdays, and Sundays 10:00 a.m. to 5:00 p.m. for summer hours; winter hours proposed are Mondays, Tuesdays, Fridays, Saturdays, and Sundays 10:00 a.m. to 5:00 p.m., a 50% reduction in hours and consistent times across days. Changes to President Buckley's proposal were to move one day of no play to the weekend and summer hours to be 10:00 a.m. to 6:00 p.m. and 12:00 p.m. to 4:00 p.m. It was also proposed that summer hours be 9:30 a.m. to 7:00 p.m. and weekends 10:00 a.m. to 5:00 p.m., and winter hours 11:00 a.m. to 4:00 p.m. After discussion, there would be no play on Wednesdays and Sundays, and hours of 10:00 a.m. to 7:00 p.m. on Mondays, Tuesdays, Thursdays, and Saturdays.

Steve Kappes (5960 N Lake Dr) commented that the two days off a week are very important to the neighbors. He stated that starting later is better, pointing out that the revised hours increased from 39 to 45 hours a week. Re-evaluation after a period of time was mentioned.

Mel Johnson (405 E Montclair Ave) stated that the later start time penalizes the morning players.

Paul Smith (4785 N Lake Dr) suggested 9:30 a.m. to 6:30 p.m. and adjustment of winter hours also.

There was a comment that the updated proposal expands hours from 39 to 45 hours a week.

It was moved by President Buckley, seconded by Trustee Haller that the Village Board approve Ordinance No. 1923 amended to have summer season from May 1<sup>st</sup> through October 15<sup>th</sup> of Monday, Tuesday, Thursday, Friday and Saturday 10:00 a.m. to 7:00 p.m. and Wednesday and Sunday off, winter season October 15<sup>th</sup> to May 1<sup>st</sup> Monday, Tuesday, Thursday, Friday and Saturday 11:00 a.m. to 3:00 p.m., with Wednesdays and Sundays off. Motion failed 3-4 with Trustees Dettmann, Saunders, Serebin and Vanevenhoven dissenting.

It was moved by Trustee Haller, seconded by Trustee Vanevenhoven that the Village Board approve Ordinance No. 1923 as presented in the meeting packet with an amendment of winter hours on Mondays, Tuesdays, Thursdays, Fridays and Saturdays 11:00 a.m. to 3:00 p.m. Motion carried 5-2 with Trustees Saunders and Serebin dissenting.

Enforcement was further discussed. Use of police department time for enforcement was agreed upon to be an inefficient use of department hours. Use of funds for locks or other items like sound mitigation was further discussed. Locking versus not locking the courts was further discussed. Installing a lock now or in the future was discussed. There was a suggestion of a sprinkler system that would go off to enforce closing hours. Locks would help with days of no play, and it would be easier to issue a citation. Escalated fines were suggested for repeat offenders.

It was moved by Trustee Serebin, seconded by Trustee Saunders that the Village Board authorize the purchase of locks discussed using the 2025 surplus. Motion carried 4-3 with President Buckley and Trustees Dettmann and Vanevenhoven dissenting.

**2. Discussion/action on contract for financial software for special assessment tracking.**

Village Manager McElroy-Anderson commented that with the Lead Service Line project there will be an increase in special assessments. BS&A is used for other financial software currently and offers a special assessment module to assist in tracking. The module would be implemented in 2027, which is when payment would be required. There was an inquiry as to whether the annual fee is expected to change.

It was moved by Trustee Serebin, seconded by Trustee Dettmann that the Village Board approve the contract with BS&A Software LLC for Special Assessment Software. Motion carried 7-0.

**VI. Adjourn**

There being no further business, it was moved by Trustee Saunders seconded by Trustee Kasper to adjourn the meeting at 8:04 p.m. Motion carried 7-0.



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Erin Granstrom, Deputy Clerk

**KB Proposal**

**Foundation:**

- 2 days off/week
- 50% reduction in hours
- Later shift of morning hours
- No mid-day split schedule
- High simplicity

**Summer Season**

Monday	10:00 AM	7:00 PM	9
Tuesday	Closed		None
Wednesday	10:00 AM	7:00 PM	9
Thursday	Closed		None
Friday	10:00 AM	<b>5:00 PM</b>	7
Saturday	10:00 AM	<b>5:00 PM</b>	7
Sunday	10:00 AM	<b>5:00 PM</b>	7
		Total Hours	39

**Winter Season**

Monday	1:00 PM	5:00 PM	4
Tuesday	Closed		None
Wednesday	1:00 PM	5:00 PM	4
Thursday	Closed		None
Friday	1:00 PM	5:00 PM	4
Saturday	1:00 PM	5:00 PM	4
Sunday	1:00 PM	5:00 PM	4
		Total	<u>20</u>

**Proposed Ordinance**

**Recommendatons Changes to Proposed Ordiance**

**May 1 - October 15**

Monday	9:00 AM	7:00 PM		9:15 AM	7:00 PM			
Tuesday	9:00 AM	11:30 AM	4:00 PM	7:00 PM	9:15 AM	11:30 AM	4:00 PM	7:00 PM
Wednesday	No pickleball			No pickleball				
Thursday	10:00 AM	7:00 PM		9:15 AM	7:00 PM			
Friday	9:00 AM	11:30 AM	4:00 PM	7:00 PM	9:15 AM	11:30 AM	4:00 PM	7:00 PM
Saturday	10:00 AM	7:00 PM		9:15 AM	7:00 PM			
Sunday	No pickleball			No pickleball				

**October 16 thorough April 30**

Monday	11:00 AM	1:00 PM		11:00 AM	1:00 PM	
Tuesday	11:00 AM	1:00 PM		11:00 AM	1:00 PM	
Wednesday	No pickleball			No pickleball		
Thursday		4:00 PM		11:00 AM	4:00 PM	
Friday	11:00 AM	1:00 PM		11:00 AM	1:00 PM	
Saturday	2:00 PM	4:00 PM		11:00 AM	4:00 PM	
Sunday	No pickleball			No pickleball		

 Outlook

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**Re: A Plan B Alternative to the Village Manager's Proposal re Klode Pickleball**

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From John T Orchard <jorchard@uwm.edu>

Date Mon 3/2/2026 4:24 PM

To TrusteeDettmann@wfbvillage.gov <TrusteeDettmann@wfbvillage.gov>; TrusteeVanevenhoven@wfbvillage.gov <trusteevanevenhoven@wfbvillage.gov>; trusteeserebin@wfbvillage.gov <trusteeserebin@wfbvillage.gov>; trusteehaller@wfbvillage.gov <trusteehaller@wfbvillage.gov>; Kevin Buckley <presidentbuckley@wfbvillage.gov>; trusteekasper@wfbvillage.gov <trusteekasper@wfbvillage.gov>; trusteesaunders@wfbvillage.gov <trusteesaunders@wfbvillage.gov>

Cc k.mcelroy@wfbvillage.gov <k.mcelroy@wfbvillage.gov>

I am not sure the 2 attachments went through so here they are:

**Plan B to the Village Manager's Proposal to Limit Pickleball Play**

**Proposed Village Ordinance 8-67(D)????  
Pickleball Play at Klode Park**

1. Play will be limited to the hours of 9:00AM to 7:00PM or dusk (whichever comes first) throughout the year.
2. Play is limited to the 2 tennis court nets. No portable nets may be brought onto the courts.
3. Open Doubles Play will be observed from 0900 to 1200. Everyone is welcome and anyone who wishes to participate will be included by placing a paddle in the wooden holders behind any paddles already in the holders. The four players exiting the court following their game to 11 (win by 2), if they wish to continue to play, will immediately place their paddles in the respective "winners" or "losers" wooden holders and will find their next partner and opponent strictly through the luck of the draw.
4. Individual Play- either singles or doubles, will be observed from 1200 to dusk.
  - a. Courts are first come, first play
  - b. Individuals/groups may not reserve court times
  - c. If people are waiting to play, players are limited to 45 minutes from the time they take possession of the court.

Second document:

**Pros and Cons of Plan B vice the Village Manager's Proposal**

Pros:

1. Sound intensity reduced by 50% - only 2 courts in play vice 4 courts-
2. Play is moved to the center of the paved surface, ~30 feet further from the closest homes.
3. Enforcement is simplified.

4. The game is slowed down and less intense noise wise because any missed balls must be chased back to the fence and then returned to the serving line, during which time there is no play and no devastating pickleball "pop."
4. There is a better balance between the 2 homes most impacted by play and the public's use of the public park facilities.
5. No need to spend \$18,000 of tax money to place electronic programable locks on the gates. With this option, gates would not need to be locked during the day. I understand that Mr. Kappes has complained that a few working people have violated the 8:00 AM start time by getting some play in before work and that the police would not come to shoo them away. Since that rule exists for his direct benefit, give him the key to the gates so that he can control access to the courts. Problem solved with a little self-help. No need for police involvement. Saves the village \$18,000. A solution not involving Mr. Kappes can also be worked out.

**Cons:**

1. Two hundred plus members of the public are giving up some of their public park usage for the benefit of 3 people. If the people occupying the 2 houses adjacent to the public park and the courts were less sensitive to sound of the pickleball, there would be no issue.
2. Some members of the pickleball community Open Play time will be unhappy because of the increased waiting time for the games to end. Some will therefore choose not to come during the Open Doubles Play. However, they could choose to play during the Individual First Come, First Play times. With Plan B, no one is squeezed out of an opportunity to use the public park.
3. With the 50% reduction in noise level, it appears that the 2 complaining parties who reside across the street on Lake Drive, would be satisfied with this compromise, leaving only the 3 individuals closest to the park as unhappy residents.

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**From:** John T Orchard <jorchard@uwm.edu>

**Sent:** Monday, March 2, 2026 4:14 PM

**To:** TrusteeDettmann@wfbvillage.gov <TrusteeDettmann@wfbvillage.gov>;

TrusteeVanevenhoven@wfbvillage.gov <trusteevanevenhoven@wfbvillage.gov>; trusteeserebin@wfbvillage.gov <trusteeserebin@wfbvillage.gov>; trusteehaller@wfbvillage.gov <trusteehaller@wfbvillage.gov>; Kevin Buckley <presidentbuckley@wfbvillage.gov>; trusteekasper@wfbvillage.gov <trusteekasper@wfbvillage.gov>; trusteesaunders@wfbvillage.gov <trusteesaunders@wfbvillage.gov>

**Cc:** k.mcelroy@wfbvillage.gov <k.mcelroy@wfbvillage.gov>; John T Orchard <jorchard@uwm.edu>

**Subject:** A Plan B Alternative to the Village Manager's Proposal re Klode Pickleball

Dear Trustees,

I ask that you open-mindedly consider the attached Plan B as an alternative to the Pickleball proposal set before you this evening. I will also present it to you in person at the meeting. Thank you.

Jack Orchard  
622 East Carlisle Ave.

# Plan B to the Village Manager's Proposal to Limit Pickleball Play

## Proposed Village Ordinance 8-67(D)???? Pickleball Play at Klode Park

1. Play will be limited to the hours of 9:00AM to 7:00PM or dusk (whichever comes first) throughout the year.
2. Play is limited to the 2 tennis court nets. No portable nets may be brought onto the courts.
3. **Open Doubles Play** will be observed from 0900 to 1200. Everyone is welcome and anyone who wishes to participate will be included by placing a paddle in the wooden holders behind any paddles already in the holders. The four players exiting the court following their game to 11 (win by 2), if they wish to continue to play, will immediately place their paddles in the respective "winners" or "losers" wooden holders and will find their next partner and opponent strictly through the luck of the draw.
4. **Individual Play**- either singles or doubles, will be observed from 1200 to dusk.
  - a. Courts are first come, first play
  - b. Individuals/groups may not reserve court times
  - c. If people are waiting to play, players are limited to 45 minutes from the time they take possession of the court.

May 1 - October 15

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Original Proposal	None	9-7	9-11:30 4-7	None	9-7	9-11:30 4-7	9-11:30 4-7
Suggested Ordinance change	None	9-7	9-11:30 4-7	None	10-7	9-11:30 4-7	10-7
Suggested Compromise	None	9-7	9-11:30 4-7	None	9-7	9-11:30 4-7	9-7

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank Cking ASSOCIATED					
02/05/2026	Cking	0 (E)	102406	ELAN FINANCIAL SERVICES	13,921.63
Total For 02/05/2026:					13,921.63
02/06/2026	Cking	71247	MISC01	5873 N SANTA MONICA LLC	8,319.03
02/06/2026	Cking	71248	0004	ALSCO	2,243.24
02/06/2026	Cking	71249	102569	AMAZON CAPITAL SERVICES	382.30
02/06/2026	Cking	71250	MISC01	Anthony Murdock	10,337.83
02/06/2026	Cking	71251	0006	ARMSTRONG CONSULTING GROUP, INC.	1,200.00
02/06/2026	Cking	71252	102641	ASCENSION OCCUPATIONAL HEALTH	686.00
02/06/2026	Cking	71253	102728	AT&T MOBILITY	782.57
02/06/2026	Cking	71254	103120	BATZNER PEST CONTROL	82.49
02/06/2026	Cking	71255	103204	CONNOR TANEL	175.00
02/06/2026	Cking	71256	0040	GRAINGER	1,439.72
02/06/2026	Cking	71257	102281	GRAY'S	8,030.00
02/06/2026	Cking	71258	102419	GREATAMERICA FINANCIAL SVCS	101.00
02/06/2026	Cking	71259	102051	HOME DEPOT CREDIT SERVICES	1,920.45
02/06/2026	Cking	71260	103122	INGRAM LIBRARY SERVICES	3,516.64
02/06/2026	Cking	71261	102659	JACOBUS ENERGY	964.07
02/06/2026	Cking	71262	MISC01	JENNIFER WEST	530.89
02/06/2026	Cking	71263	MISC01	JERIMIAH MOERKE	755.55
02/06/2026	Cking	71264	MISC01	JOSEPH RICE	743.73
02/06/2026	Cking	71265	102607	KAESTNER AUTO ELECTRIC	440.86
02/06/2026	Cking	71266	102732	KANOPY, INC.	332.35
02/06/2026	Cking	71267	101752	LAKE COUNTRY DOORS	18,327.65
02/06/2026	Cking	71268	102587	MEQUON VACUUM CENTER	569.00
02/06/2026	Cking	71269	101757	MIDWEST TAPE	516.41
02/06/2026	Cking	71270	0058	MILWAUKEE COUNTY TREASURER	964.09
02/06/2026	Cking	71271	102401	MSC INDUSTRIAL SUPPLY CO	893.91
02/06/2026	Cking	71272	102268	NORTH SHORE WATER COMMISSION	47,496.92
02/06/2026	Cking	71273	102701	POM INCORPORATED	489.40
02/06/2026	Cking	71274	103156	RINGCENTRAL INC.	1,338.88
02/06/2026	Cking	71275	100402	SNAP-ON TOOLS	313.00
02/06/2026	Cking	71276	101931	STAPLES ADVANTAGE	41.97
02/06/2026	Cking	71277	101656	STATE OF WI-COURT FINES/SURCHARGESS	3,110.00
02/06/2026	Cking	71278	102646	STEVE KLEIST	1,930.90
02/06/2026	Cking	71279	103205	SUBTERRANEAN LLC	5,900.00
02/06/2026	Cking	71280	MISC01	TAYLOR ZIEGLER	2,007.05
02/06/2026	Cking	71281	102924	UNITED HEALTHCARE	3,648.19
02/06/2026	Cking	71282	0075	VILLAGE ACE HARDWARE	53.29
02/06/2026	Cking	71283	101632	VILLAGE OF BAYSIDE	23,750.00
02/06/2026	Cking	71284	102512	VILLAGE OF WHITEFISH BAY	8,447.84
02/06/2026	Cking	71285	0076	W.C.T.C.	350.00
02/06/2026	Cking	71286	101960	WI DEPT OF FINANCIAL INSTITUTIONS	20.00
02/06/2026	Cking	71287	102229	WISCONSIN DEPARTMENT OF JUSTICE	14.00
Total For 02/06/2026:					163,166.22
02/13/2026	Cking	71288	MISC01	ALEX CHOU	1,238.27
02/13/2026	Cking	71289	102569	AMAZON CAPITAL SERVICES	326.65
02/13/2026	Cking	71290	101973	CITY OF GLENDALE	432.98
02/13/2026	Cking	71291	102172	CLARK DIETZ, INC	2,832.50
02/13/2026	Cking	71292	101861	EHLERS	250.00
02/13/2026	Cking	71293	102935	EMPLOYEE BENEFITS CORPORATION	69.84
02/13/2026	Cking	71294	102292	FORWARD TS, LTD	158.96
02/13/2026	Cking	71295	103081	GIRI CORPORATION	20,000.00
02/13/2026	Cking	71296	101976	GOODYEAR TIRE & RUBBER CO	3,626.12
02/13/2026	Cking	71297	0042	HEISER AUTOMOTIVE GROUP	24.56
02/13/2026	Cking	71298	MISC01	HUBERT F MORRIS & LISA MARIE	165.14
02/13/2026	Cking	71299	102659	JACOBUS ENERGY	1,774.24
02/13/2026	Cking	71300	102209	JMB & ASSOCIATES, LLC	1,481.00
02/13/2026	Cking	71301	MISC01	KATHERINE L CALLAHAN	12,449.48
02/13/2026	Cking	71302	101918	R.A. SMITH NATIONAL	1,353.90
02/13/2026	Cking	71303	103179	REINHART BOERNER VAN DEUREN S.C.	2,506.49
02/13/2026	Cking	71304	103207	RYAN FIREPRTECTION, INC.	315.00
02/13/2026	Cking	71305	103056	RYNE SANCHEZ	54.33
02/13/2026	Cking	71306	0061	SECURIAN FINANCIAL GROUP, INC.	1,366.02
02/13/2026	Cking	71307	102994	SNOW PLOW SOLUTIONS	590.46
02/13/2026	Cking	71308	101908	USA BLUEBOOK	1,933.14
02/13/2026	Cking	71309	0075	VILLAGE ACE HARDWARE	170.66
02/13/2026	Cking	71310	0086	WEX BANK	5,711.20
Total For 02/13/2026:					58,830.94
02/19/2026	Cking	71311	102569	AMAZON CAPITAL SERVICES	140.83
02/19/2026	Cking	71312	102084	AMERICAN LEAK DETECTION	585.00
02/19/2026	Cking	71313	101697	Andrew Mroz	140.00
02/19/2026	Cking	71314	0008	ASSOCIATED TRUST COMPANY	950.00
02/19/2026	Cking	71315	0126	AT&T	386.61

Check Date	Bank	Check	Vendor	Vendor Name	Amount
02/19/2026	Cking	71316	103120	BATZNER PEST CONTROL	250.25
02/19/2026	Cking	71317	101875	CASPER'S TRUCK EQUIPMENT	64,528.00
02/19/2026	Cking	71318	102417	CHRIS PAAPE	40.00
02/19/2026	Cking	71319	102718	COMPLETE MOBILE DRUG TESTING	969.70
02/19/2026	Cking	71320	102786	CRAIG D CHILDS, PHD, S.C.	520.00
02/19/2026	Cking	71321	102105	Daniel Rossmann	500.00
02/19/2026	Cking	71322	102425	ERIN GRANSTROM	530.00
02/19/2026	Cking	71323	0040	GRAINGER	227.65
02/19/2026	Cking	71324	0042	HEISER AUTOMOTIVE GROUP	946.51
02/19/2026	Cking	71325	101806	HY-TEST SAFETY SHOE SERVICE	144.99
02/19/2026	Cking	71326	102642	INTERSTATE BILLING SERVICES	1,211.22
02/19/2026	Cking	71327	102659	JACOBUS ENERGY	1,647.49
02/19/2026	Cking	71328	102648	JESSE BARKOW	10.00
02/19/2026	Cking	71329	102042	Joel Oestreich	430.00
02/19/2026	Cking	71330	MISC01	JOHN DUNN	449.00
02/19/2026	Cking	71331	102607	KAESTNER AUTO ELECTRIC	41.60
02/19/2026	Cking	71332	0105	LEXISNEXIS RISK DATA MGMT INC.	200.00
02/19/2026	Cking	71333	MISC01	MCKENNA M TAIT	55.41
02/19/2026	Cking	71334	101623	MILLER-BRADFORD & RISBERG, INC.	4,102.38
02/19/2026	Cking	71335	102268	NORTH SHORE WATER COMMISSION	20,564.23
02/19/2026	Cking	71336	0062	NOTARY BOND RENEWAL SERVICES	30.00
02/19/2026	Cking	71337	102166	OLD DOMINION BRUSH CO.	4,250.62
02/19/2026	Cking	71338	102049	Patrick McCarthy	500.00
02/19/2026	Cking	71339	101639	PATRICK MURPHY	110.00
02/19/2026	Cking	71340	102771	PERSONNEL EVALUATION INC.	98.00
02/19/2026	Cking	71341	101601	PITNEY BOWES	1,009.75
02/19/2026	Cking	71342	102180	RAY O'HERRON CO INC	6,376.40
02/19/2026	Cking	71343	102120	ROZGA PLUMBING & HEATING	1,000.00
02/19/2026	Cking	71344	101871	SCHMITZ READY MIX, INC	819.35
02/19/2026	Cking	71345	100402	SNAP-ON TOOLS	185.74
02/19/2026	Cking	71346	102744	SOUTHEASTERN WI WATERSHEDS TRUST	13,260.00
02/19/2026	Cking	71347	101931	STAPLES ADVANTAGE	301.14
02/19/2026	Cking	71348	101634	THE OFFICE TECHNOLOGY GROUP	79.94
02/19/2026	Cking	71349	102007	THE SIGMA GROUP, INC.	2,878.63
02/19/2026	Cking	71350	101762	TRUCK COUNTRY OF WISCONSIN	435.88
02/19/2026	Cking	71351	103208	VARITECH INDUSTRIES INC.	187.74
02/19/2026	Cking	71352	0075	VILLAGE ACE HARDWARE	73.00
02/19/2026	Cking	71353	0089	WACHTEL TREE SCIENCE	5,105.00
02/19/2026	Cking	71354	0086	WEX BANK	582.17
02/19/2026	Cking	71355	101960	WI DEPT OF FINANCIAL INSTITUTIONS	20.00
Total For 02/19/2026:					136,874.23
02/26/2026	Cking	71356	102204	ALL TRAFFIC SOLUTIONS, INC.	1,500.00
02/26/2026	Cking	71357	102975	AMUNDSEN DAVIS, LLC.	11,488.00
02/26/2026	Cking	71358	103044	ANNA CHRISTOPHERSON	166.02
02/26/2026	Cking	71359	101644	BRIDGE TOWER OPCO, LLC	189.00
02/26/2026	Cking	71360	0127	CLIFTONLARSONALLEN LLP	7,035.00
02/26/2026	Cking	71361	102673	CONCENTRA HEALTH SERVICES	697.00
02/26/2026	Cking	71362	102198	DELTA DENTAL OF WISCONSIN	724.06
02/26/2026	Cking	71363	102613	IDEMIA IDENTITY & SECURITY USA LLC	500.00
02/26/2026	Cking	71364	102659	JACOBUS ENERGY	1,468.00
02/26/2026	Cking	71365	102753	JAIMIE KRUEGER	178.35
02/26/2026	Cking	71366	103189	METLIFE	337.24
02/26/2026	Cking	71367	102000	MICHAEL BEST & FRIEDRICH LLP	120.00
02/26/2026	Cking	71368	101765	MICHAEL KOWALSKI	50.00
02/26/2026	Cking	71369	101757	MIDWEST TAPE	74.21
02/26/2026	Cking	71370	101601	PITNEY BOWES	269.79
02/26/2026	Cking	71371	102701	POM INCORPORATED	1,474.90
02/26/2026	Cking	71372	101918	R.A. SMITH NATIONAL	1,317.10
02/26/2026	Cking	71373	102180	RAY O'HERRON CO INC	2,410.00
02/26/2026	Cking	71374	102678	ROBB GREGG	375.00
02/26/2026	Cking	71375	MISC01	SARA E. BREKKE	41.00
02/26/2026	Cking	71376	101634	THE OFFICE TECHNOLOGY GROUP	217.00
02/26/2026	Cking	71377	0070	VILLAGE OF SHOREWOOD	24,477.18
02/26/2026	Cking	71378	103121	WIL-SURGE ELECTRIC, INC	4,964.70
Total For 02/26/2026:					60,073.55
02/27/2026	Cking	2 (E)	103210	ETF	163,040.36
Total For 02/27/2026:					163,040.36

CKING TOTALS:

Total of 134 Disbursements:

595,906.93

STATE OF WISCONSIN : MILWAUKEE COUNTY : VILLAGE OF WHITEFISH BAY

RESOLUTION NO. 3196

ADOPTING THE 2025 WPDES STORM WATER DISCHARGE PERMIT  
ANNUAL REPORT

WHEREAS, the Village of Whitefish Bay is required to comply with the conditions of its Wisconsin Pollution Discharge Elimination System General Permit (WPDES); and

WHEREAS, the requirement for the drafting, acknowledgement of the report by elected officials, and submittal of an Annual Report certifying permit compliance is a condition of the permit dated June 1, 2021; and

WHEREAS, the Village Board of the Village of Whitefish Bay has reviewed the 2025 Annual Report and recommends adoption by resolution.

NOW, THEREFORE, BE IT RESOLVED that the Village Board of the Village of Whitefish Bay does hereby adopt the attached WPDES Permit Number WI-S061565-04 Annual Report, dated March 13, 2026 through this resolution.

PASSED AND ADOPTED this 16<sup>th</sup> day of March, 2026.

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Kevin Buckley, Village President

Countersigned:

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Jaimie Krueger, Village Clerk

# Submittal of Annual Reports and Other Compliance Documents for Municipal Separate Storm Sewer System (MS4) Permits

NOTE: Missing or incomplete fields are highlighted at the bottom of each page. You may save, close and return to your draft permit as often as necessary to complete your application. After 120 days your draft is **deleted**.

Form 3400-224(R8/2021)

## Reporting Information :

Will you be completing the Annual Report or other submittal type?  Annual Report  Other

**Project Name:** 2025 Annual Report

**County:** Milwaukee

**Municipality:** Whitefish Bay, Village

**Permit Number:** S061565

**Facility Number:** 31330

**Reporting Year:** 2025

Is this submittal also satisfying an Urban Nonpoint Source Grant funded deliverable?  Yes  No

## Required Attachments and Supplemental Information

Please complete the contents of each tab to submit your MS4 permit compliance document. The information included in this checklist is necessary for a complete submittal. A complete and detailed submittal will help us review about your MS4 permit document. To help us make a decision in the shortest amount of time possible, the following information must be submitted:

### Annual Report

- Review related web site and instructions for [Municipal storm water permit eReporting](#) [Exit Form]
- Complete all required fields on the annual report form and upload required attachments
- Attach the following other supporting documents as appropriate using the attachments tab above
  - Public Education and Outreach Annual Report Summary
  - Public Involvement and Participation Annual Report Summary
  - Illicit Discharge Detection and Elimination Annual Report Summary
  - Construction Site Pollution Control Annual Report Summary
  - Post-Construction Storm Water Management Annual Report Summary
  - Pollution Prevention Annual Report Summary
    - Leaf and Yard Waste Management
    - Municipal Facility (BMP) Inspection Report
    - Municipal Property SWPPP
    - Municipally Property Inspection Report
    - Winter Road Maintenance
  - Storm Sewer Map Annual Report Attachment
  - Storm Water Quality Management Annual Report Attachment
  - TMDL Attachment
  - Storm Water Consortium/Group Report

- Municipal Cooperation Attachment
- Other Annual Report Attachment
  
- Attach the following permit compliance documents as appropriate using the attachments tab above
  - Storm Water Management Program
    - Public Education and Outreach Program
    - Public Involvement and Participation Program
    - Illicit Discharge Detection and Elimination Program
    - Construction Site Pollutant Control Program
    - Post-Construction Storm Water Management Program
    - Pollution Prevention Program
      - Municipal Storm Water Management Facility (BMP) Inventory
      - Municipal Storm Water Management Facility (BMP) Inspection and Maintenance Plan
  - Total Maximum Daily Load documents (*\*if applicable, see permit for due dates.*)
    - TMDL Mapping\*
    - TMDL Modeling\*
    - TMDL Implementation Plan\*
    - Fecal Coliform Screening Parameter \*
    - Fecal Coliform Inventory and Map (*S050075-03 general permittees Appendix B B.5.2 – document due to the department by March 31, 2022*)
    - Fecal Coliform Source Elimination Plan (*S050075-03 general permittees Appendix B - document due to the department by October 31,2023*)
  
- Sign and Submit form

**Municipal Contact Information- Complete**

**Notice:** Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (Department) by March 31 of each year to report on activities for the previous calendar year ("reporting year"). This form is being provided by the Department for the user's convenience for reporting on activities undertaken in each reporting year of the permit term. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

**Note:** Compliance items must be submitted using the Attachments tab.

**Municipality Information**

**Name of Municipality:** Whitefish Bay, Village

**Facility ID # or (FIN):** 31330

**Updated Information:**

Check to update mailing address information

**Mailing Address:** 155 W Fairmount Ave

**Mailing Address 2:**

**City:** Whitefish Bay, Village

**State:** WI

**Zip Code:** 53217-5399

xxxxx or xxxxx-xxxx

**Primary Municipal Contact Person (Authorized Representative for MS4 Permit)**

The "Authorized Representative" or "Authorized Municipal Contact" includes the municipal official that was charged with compliance and oversight of the permit conditions, and has signature authority for submitting permit documents to the Department (i.e., Mayor, Municipal Administrator, Director of Public Works, City Engineer).

Select to **create new** primary contact

**First Name:** Matt

**Last Name:** Collins

Select to **update** current contact information

**Title:** Dir. of Public Works

**Mailing Address:** 5300 N Marlborough

**Mailing Address 2:**

**City:** Whitefish Bay

**State:** WI

**Zip Code:** 53217-5344

xxxxx or xxxxx-xxxx

**Phone Number:** 414-755-6520

Ext:

xxx-xxx-xxxx

**Email:** mcollins@whitefishbaywi.gov

**Additional Contacts Information (Optional)**

I&E Program

IDDE Program

IDDE Response Procedure Manual

Individual with responsibility for:  
(Check all that apply)

- Municipal-wide Water Quality Plan
- Ordinances
- Pollution Prevention Program
- Post-Construction Program
- Winter roadway maintenance

First Name:

Last Name:

Title:

Mailing Address:

Mailing Address 2:

City:

State:

Zip Code:  xxxxx or xxxxx-xxxx

Phone Number:  Ext:  xxx-xxx-xxxx

Email:

### Municipal Billing Contact Person (Authorized Representative for MS4 Permit)

Select to **create new** Billing contact

First Name:

Last Name:

Select to **update** current contact information

Title:

Mailing Address:

Mailing Address 2:

City:

State:

Zip Code:  xxxxx or xxxxx-xxxx

Phone Number:  Ext:  xxx-xxx-xxxx

Email:

1. Does the municipality rely on another entity to satisfy some of the permit requirements?

Yes  No

Public Education and Outreach

Public Involvement and Participation

Illicit Discharge Detection and Elimination

Construction Site Pollutant Control

Post-Construction Storm Water Management

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Pollution Prevention

2. Has there been any changes to the municipality's participation in group efforts towards permit compliances (i.e., the municipality has added or dropped consortium membership)?

Yes  No

**Minimum Control Measures- Section 1 : Complete****1. Public Education and Outreach**

- a. Does MS4 conduct any educational efforts or events independently (not with a group)  Yes  
 No
- b. How many total educational events were held during the reporting year:
- c. Were any of the public education and outreach delivery mechanisms conducted during the reporting year active or interactive?  Yes  No
- d. Please select all storm water topics, target audiences, and delivery mechanisms used in the reporting year

Public Education and Outreach Delivery Mechanisms (Active and Passive)	
Active/Interactive Mechanisms	Passive Mechanisms
<input type="checkbox"/> Education activities (school presentations, summer camps) <input checked="" type="checkbox"/> Information booth at event <input type="checkbox"/> Targeted group training (contractors, consultants, etc.) <input type="checkbox"/> Government event (public hearing, council meeting) <input checked="" type="checkbox"/> Workshops <input type="checkbox"/> Tours <input type="checkbox"/> Other: <input type="text" value="Stormwater Tree Pickup Event"/>	<input type="checkbox"/> Passive print media (brochures at front desk, posters, etc.) <input checked="" type="checkbox"/> Distribution of print media (mailings, newsletters, etc.) via mail or email. <input checked="" type="checkbox"/> Media offerings (radio and TV ads, press release, etc.) <input checked="" type="checkbox"/> Social media posts <input type="checkbox"/> Signage <input checked="" type="checkbox"/> Website <input type="checkbox"/> Other: <input type="text"/>

Topics Covered	Target Audience
<input checked="" type="checkbox"/> Illicit discharge detection and elimination <input checked="" type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input checked="" type="checkbox"/> Stream and shoreline management <input checked="" type="checkbox"/> Residential infiltration <input checked="" type="checkbox"/> Construction sites and post-construction storm water management <input checked="" type="checkbox"/> Pollution prevention <input checked="" type="checkbox"/> Green infrastructure/low impact development <input checked="" type="checkbox"/> Other: <input type="text" value="Snow and Ice Control, General Waters..."/>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input checked="" type="checkbox"/> Developers <input checked="" type="checkbox"/> Industries <input checked="" type="checkbox"/> Public Officials <input type="checkbox"/> Other: <input type="text"/>

- e. Will additional information/summary of these education events be attached to the annual report?  
 Yes  No

If no, please provide additional comment in the brief explanation box below. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See attachment for more information about the activities performed in partnership with Sweet Water.

**Minimum Control Measures - Section 2 : Complete****2. Public Involvement and Participation**

a. Permit Activities. Select all of the following topics the Permittee did to engage public participation and involvement.

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input checked="" type="checkbox"/> MS4 Annual Report <input type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm Water related ordinance <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other	101+	<input type="radio"/> Yes <input checked="" type="radio"/> No

b. Volunteer Activities. Select all of the following audiences targeted for volunteer involvement and participation related to storm water.

NA (Individual Permittee)

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
Volunteer Opportunity	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other	101+	<input checked="" type="radio"/> Yes <input type="radio"/> No

c. Brief explanation on Public Involvement and Participation reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See Sweet Water Attachment for more information about the Adopt Your Drain Program.

**Minimum Control Measures - Section 3 : Complete****3. Illicit Discharge Detection and Elimination**

a. How many total outfalls does the municipality have?

8

b. How many major outfalls does the municipality have?

3

c.

- How many outfalls did the municipality evaluate as part of their routine ongoing field screening program?
- d. From the municipality's routine screening, how many were confirmed illicit discharges?
- 
- e. How many illicit discharge complaints did the municipality receive?
- f. From the complaints received, how many were confirmed illicit discharges?
- 
- g. How many of the identified illicit discharges did the municipality eliminate in the reporting year (from both routine screening and complaints)?

(If the sum of 3.c. and 3.e. does not equal 3.f., please explain below.)

- h. What types of regulatory mechanisms does the municipality have available to compel compliance with this program? Check all that are available and how many times each were used in the reporting year.

- Verbal Warning
- Written Warning (including email)
- Notice of Violation
- Civil Penalty/ Citation

Additional Information: \_\_\_\_\_

- i. Brief explanation on Illicit Discharge Detection and Elimination reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Outfalls are inspected yearly. Testing locations are rotated yearly.

Form 3400-224 (R8/2021)

## Minimum Control Measures - Section 4 : Complete

### 4. Construction Site Pollutant Control

- a. How many total construction sites with one acre or more of land disturbing construction activity were active at any point in the reporting year?
- b. How many construction sites with one acre or more of land disturbing construction activity did the municipality issue permits for in the reporting year?
- c. How many erosion control inspections did the municipality complete in the reporting year (at sites with one acre or more of land disturbing construction activity)?
- 
- d. What types of regulatory mechanisms does the municipality have available to compel compliance with this program? Check all that are available and how many times each were used in the reporting year.
- Verbal Warning

<input checked="" type="checkbox"/> Written Warning (including email)	10
<input checked="" type="checkbox"/> Notice of Violation	0
<input checked="" type="checkbox"/> Civil Penalty/ Citation	0
<input checked="" type="checkbox"/> Stop Work Order	0
<input checked="" type="checkbox"/> Forfeiture of Deposit	0
<input type="checkbox"/> Other - Describe below	

e. Brief explanation on Construction Site Pollutant Control reporting . *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

All building construction occurred on lots less than one acre. Records of those sites are on file and available. Erosion control plans are in place through building inspection.

**Minimum Control Measures - Section 5 : Complete**

**5. Post-Construction Storm Water Management**

- a. How many new structural storm water management Best Management Practice (BMP) have received local approval ? 1  
\*Engineered and constructed systems that are designed to provide storm water quality control such as wet detention ponds, constructed wetlands, infiltration basins, grassed swales, permeable pavement,
- b. Does the MS4 have procedures for inspecting and maintaining private storm water facilities?  Yes  No
- c. If Yes, how many privately owned storm water management facilities were inspected in the reporting year ? 0  
Inspections completed by private landowners should be included in the reported number.
- d. Does the municipality utilize privately owned storm water management BMP in its pollutant reduction analysis?  Yes  No
- e. Does MS4 have maintenance authority on these privately owned BMPs?  
 Yes  No
- f. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year.
- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Verbal Warning                    | 0 |
| <input checked="" type="checkbox"/> Written Warning (including email) | 0 |
| <input type="checkbox"/> Notice of Violation                          |   |
| <input type="checkbox"/> Civil Penalty/ Citation                      |   |
| <input type="checkbox"/> Forfeiture of Deposit                        |   |

- Complete Maintenance
- Bill Responsible Party
- Other - Describe below

g. Brief explanation on Post-Construction Storm Water Management reporting . *If marked 'Unsure' on any questions above, justify your reasoning. Limit your response to 250 characters and/or attach supplemental information on the attachments page.*

Village staff conducts annual inspection on green infrastructure.

Form 3400-224 (R8/2021)

**Minimum Control Measures - Section 6 : Complete**

**6. Pollution Prevention**

Storm Water Management Best Management Practice Inspections  Not Applicable

a. Enter the total number of "municipally owned" (i.e., publicly owned BMPs) or operated (i. e., privately owned BMPs) structural storm water management best management practices.

b. How many new municipally owned storm water management best management practices were installed in the reporting year ?

c. How many municipally owned (public) storm water management best management practices were inspected in the reporting year?

d. What elements are looked at during inspections (250 character limit)?

e. How many of these facilities required maintenance?

f. Brief explanation on Storm Water Management Best Management Practice inspection reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Visual inspections performed during routine landscaping.

Public Works Yards & Other Municipally Owned Properties that require a stormwater pollution prevention plan (SWPPP)\*  Not Applicable

g. How many municipal properties require a SWPPP?

h. How many inspections of municipal properties have been conducted in the reporting year?

i. Have amendments to the SWPPPs been made?  
 Yes  No

j. If yes, describe what changes have been made. Limit response to 250 characters and/or attach supplemental information on the attachment page:

- k. Brief explanation on Storm Water Pollution Prevention Plan reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

The Village performs quarterly inspections for its Public Works Yard at 5111 N Lydell Ave and annual inspections for its shared site with Glendale located at 6181 N Flint Rd. Glendale provides quarterly inspections for the Flint Rd.

\* Any municipally owned property that has the potential to generate stormwater pollution should have a SWPPP. For example, if a municipal property stores compost piles, material storage, yard wastes, etc., outside and can contaminate stormwater runoff—a SWPPP is required.

Collection Services - *Street Sweeping Program*  Not Applicable

- l. Did the municipality conduct street sweeping during the reporting year?  
 Yes  No
- m. If known, how many tons of material was removed?
- n. Does the municipality have a [low hazard exemption](#) for this material?  Yes  No
- o. If street sweeping is identified as a storm water best management practice in the pollutant loading analysis, was street cleaning completed at the assumed frequency?  
 Yes - Explain frequency Street sweeping is performed Village wide monthly  
 No - Explain \_\_\_\_\_  
 Not Applicable

Collection Services - *Catch Basin Sump Cleaning Program*  Not Applicable

- p. Did the municipality conduct catch basin sump cleaning during the reporting year?  Yes  No
- q. How many catch basin sumps were cleaned in the reporting year?
- r. If known, how many tons of material was collected?
- s. Does the municipality have a low hazard exemption for this material?  Yes  No
- t. If catch basin sump cleaning is identified as a storm water best management practice in the pollutant loading analysis, was cleaning completed at the assumed frequency?  
 Yes- Explain frequency \_\_\_\_\_  
 No - Explain \_\_\_\_\_  
 Not Applicable

Collection Services - *Leaf Collection Program*  Not Applicable

- u. Does the municipality conduct curbside leaf collection?  Yes  No
- v. Does the municipality notify homeowners about pickup?  Yes  No
- w. Where are the residents directed to store the leaves for collection?  
 Pile on terrace  Pile in street  Bags on terrace  
 Other - Describe \_\_\_\_\_

x. What is the frequency of collection?  
Weekly mid-October to mid-December

y. Is collection followed by street sweeping?  Yes  No

z. Brief explanation on Collection Services reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page*

Leaf collection is performed using truck mounted push broom and leaf vac truck.  
Catch basin clearing is tracked and mapped

Winter Road Management  Not Applicable

\*Note: We are requesting information that goes beyond the reporting year, answer the best you can.

aa. How many lane-miles of roadway is the municipality responsible for doing snow and ice control? (One mile of a two-way road equals two lane miles.)

ab. Provide amount of de-icing products used by month last winter season?  
Solids (tons) (ex. sand, or salt-sand)

Product	Oct	Nov	Dec	Jan	Feb	Mar
Salt	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="175"/>	<input type="text" value="100"/>	<input type="text" value="375"/>	<input type="text" value="0"/>

Liquids (gallons) (ex. brine)

	Oct	Nov	Dec	Jan	Feb	Mar
Brine	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="6104"/>	<input type="text" value="3489"/>	<input type="text" value="13080"/>	<input type="text" value="0"/>

ac. Was salt applying machinery calibrated in the reporting year?  Yes  No

ad. Have municipal personnel attended salt reduction strategy training in the reporting year?  Yes  No

Training Date	Training Name	# Attendance
<input type="text" value="10/28/2025"/>	<input type="text" value="Salt Wise Training"/>	<input type="text" value="12"/>

ae. Brief explanation on Winter Road Management reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

Village also utilizes prewetting to reduce salt scatter. Salting is done on major collectors and arterials with secondary streets only having intersections and mid block.

### Internal (Staff) Education & Communication

af. Has the municipality provided an opportunity for internal training or education to staff implementing the municipality's procedures for each of the pollution prevention program element?  Yes  No

If yes, describe what training was provided (250 character limit):

Seminars from SweetWater, APWA, and Storm Water Solutions

ag. Describe how the municipality has kept the following local officials and municipal staff aware of the municipal storm water discharge permit programs, procedures and pollution prevention program requirements.

Elected Officials

Resolution recognizes MS4 by the Village Board; Meetings with Southeastern Wisconsin Watersheds, Trust, Inc.

Municipal Officials

Village Website

Appropriate Staff ( such as operators, Department heads, and those that interact with public)

Meetings with Southeastern Wisconsin Watersheds Trust, Inc.

- a. Brief explanation on Internal Education reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See attachment for more information about the activities performed in partnership with Sweet Water.

Form 3400-224 (R8/2021)

## Minimum Control Measures - Section 7 : Complete

### 7. Storm Sewer System Map

- a. Did the municipality update their storm sewer map this year?

Yes  No

If yes, check the areas the map items that got updated or changed:

- Storm water treatment facilities  
 Storm pipes  
 Vegetated swales  
 Outfalls  
 Other - Describe below

- b. Brief explanation on Storm Sewer System Map reporting. *If you marked Unsure for an question for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

**Final Evaluation - Complete****Fiscal Analysis**

Complete the fiscal analysis table provided below. For municipalities that do not break out funding into permit program elements, please enter the monetary amount to your best estimate of what funding may be going towards these programs.

<b>Annual Expenditure</b> Reporting Year	<b>Budget</b> Reporting Year	<b>Budget</b> Upcoming Year	<b>Source of Funds</b>
---	---------------------------------	--------------------------------	------------------------

**Element:** Public Education and Outreach

13000	13000	13000	<u>General revenue fund</u>
-------	-------	-------	-----------------------------

**Element:** Public Involvement and Participation

13000	13000	13000	<u>General revenue fund</u>
-------	-------	-------	-----------------------------

**Element:** Illicit Discharge Detection and Elimination

13000	13000	13000	<u>General revenue fund</u>
-------	-------	-------	-----------------------------

**Element:** Construction Site Pollutant Control

50000	50000	50000	<u>General revenue fund</u>
-------	-------	-------	-----------------------------

**Element:** Post-Construction Storm Water Management

50000	50000	50000	<u>General revenue fund</u>
-------	-------	-------	-----------------------------

**Element:** Pollution Prevention

320000	320000	320000	<u>General revenue fund</u>
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**Other (describe)**

Storm water quality management

5000	5000	5000	<u>General revenue fund</u>
------	------	------	-----------------------------

Please provide a justification for a "0" entered in the Fiscal Analysis. *Limit response to 250 characters.*

**Water Quality**

**a:** Were there any known water quality improvements in the receiving waters to which the municipality's storm sewer system directly discharges to?

Yes  No  Unsure      If Yes, explain below:

**b:** Were there any known water quality degradation in the receiving waters to which the municipality's storm sewer system directly discharges to?

Yes  No  Unsure      If Yes, explain below:

c: Have any of the receiving waters that the municipality discharges to been added to the impaired waters list during the reporting year?

Yes  No  Unsure

d: Has the municipality evaluated their storm water practices to reduce the pollutants of concern?

Yes  No  Unsure

### Storm Water Quality Management

a. Has the municipality completed or updated modeling in the reporting year (relating to developed urban area performance standards of s. NR 151.13(2)(b)1., Wis. Adm. Code)?  Yes  No

b. If yes, enter percent reduction in the annual average mass discharging from the entire MS4 to surface waters of the state as compared to implementing no storm water management controls:

Total suspended solids (TSS)

Total phosphorus (TP)

### Additional Information

Based on the municipality's storm water program evaluation, describe any proposed changes to the municipality's storm water program. *If your response exceeds the 250 character limit, attach supplemental information on the attachments page.*

New staff training

**Requests for Assistance on Understanding Permit Programs**

Would the municipality like the Department to contact them about providing more information on understanding any of the Municipal Separate Storm Sewer Permit programs?

Please select all that apply:

- Public Education and Outreach
- Public Involvement and Participation
- Illicit Discharge Detection and Elimination
- Construction Site Pollutant Control
- Post-Construction Storm Water Management
- Pollution Prevention
- Storm Water Quality Management
- Storm Sewer System Map
- Water Quality Concerns
- Compliance Schedule Items Due
- MS4 Program Evaluation

## Required Attachments and Supplemental Information

Any other MS4 program information for inclusion in the Annual Report may be attached on here. Use the Add Additional Attachments to add multiple documents.

Upload Required Attachments (15 MB per file limit) - [Help reduce file size and trouble shoot file uploads](#)

\*Required Item

**Note:** To replace an existing file, use the 'Click here to attach file ' link or press the to delete an item.

### Attach - Other Supporting Documents

AR EO

 File Attachment

[Village of Whitefish Bay 2025 Sweet Water Annual Report.pdf](#)

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

### Attach - Permit Compliance Documents

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

## Sign and Submit Your Application

### Steps to Complete the signature process

1. Read and Accept the Terms and Conditions
2. Press the Submit and Send to the DNR button

**NOTE:** For security purposes all email correspondence will be sent to the address you used when registering your WAMS ID. This may be a different email than that provided in the application. For information on your WAMS account click [HERE](#).

### Terms and Conditions

**Certification:** I hereby certify that I am an authorized representative of the municipality covered under Whitefish Bay, Village MS4 Permit for which this annual report or other compliance document is being submitted, and that the information contained in this submittal and all attachments were gathered and prepared under my direction or supervision. Based on my inquiry of the person or persons under my direction or supervision involved in the preparation of this document, to the best of my knowledge, the information is true, accurate, and complete. I further certify that the municipality's governing body or delegated representatives have reviewed or been apprised of the contents of this annual report. I understand that Wisconsin law provides severe penalties for submitting false information.

Signee (must check current role prior to accepting terms and conditions)

- Authorized municipal contact using WAMS ID.
- Delegation of Signature Authority ( Form 3400-220 ) for agent signing on the behalf of the authorized municipal contact.
- Agent seeking to share this item with authorized municipal contact (authorized municipal contact must get WAMS id and complete signature).

**Name:** Maxine Miller

**Title:** Staff Engineer

Authorized Signature.

- I accept the above terms and conditions.

Signed by : i:05.t|mywisconsin id|m.miller@wfbvillage.gov on 2026-03-13T10:57:...

You have already signed and submitted this application to the DNR. Please [contact the Wisconsin DNR](#) for assistance.

After providing the final authorized signature, the system will send an email to the authorized party and any agents. This email will include a copy to the final read only version of this application.



## Village of Whitefish Bay Public Works Department

155 W. Fairmount Ave • Whitefish Bay, Wisconsin 53217 • (414) 962-6690 • Fax (414) 967-1391

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Mathew Collins, Director of Public Works

March 16, 2026

Memo to: President Kevin Buckley and the Village Board of Trustees

From: Matthew Collins, Director of Public Works

Re: Craig Counsell Park Safety Netting Improvements

The Village and the Whitefish Bay Little League organization have a continued interest to provide youth recreational opportunities to residents. The Little League is a non-profit organization that is managed through a board of directors to program baseball practices, games, and concessions within Craig Counsell Park. The Village has supported the mission of the Little League through a Memorandum of Understanding that defines mutually beneficial roles and responsibilities between the two organizations.

Over the last five years, the Little League has reinvested into the baseball facilities including new dugouts and turf infield improvement projects. The Little League board of directors has approached the Village with the request to make safety netting improvements within spectator viewing areas. The existing safety netting covers some areas including the playground and some bleacher seating, but there is a desire to improve the safety of spectators with the commercial installation of safety netting as shown within the attached exhibit.

If recommended for approval, this project would be 100% funded and managed including all necessary construction restoration activities by the Little League organization. After preliminary meetings with the Little League design/construction team, Village staff does not have any concerns with the proposed construction activities. All final post locations will need final approval by the Public Works Director prior to installation.

On March 9<sup>th</sup>, the Public Works Committee voted and approved the Craig Counsell Park Safety Netting Improvement project to the Village Board.

***Refer to attached documents for additional project information.***

**Public Works Committee Recommends to the Village Board:**

To accept the proposed Craig Counsell Park safety netting improvements at no cost to the Village as described within the attached memo and exhibits.

March 4, 2026

Mr. Matthew Collins  
Director, Department of Public Works  
Village of Whitefish Bay

RE: Spectator Safety Netting at Craig Counsell Park

Dear Matt,

I cannot thank you enough for your continued guidance and support of Whitefish Bay Little League. The 2025 season was a success, in no small part due to your efforts, particularly working with the board and guiding me on the rebuilding of the snack shack.

Over the past season, a couple of incidents in which spectators were hit by errant baseballs, along with several near miss incidents on the playground, made it clear that our existing spectator safety netting is insufficient based on current field usage. Based on where the netting is currently hung, there are areas unprotected by netting that based on increased use of the park have increased the risk of potential injury to children playing in the playground area. Additionally, in consulting with our contractor who installs and removes the netting annually for the park, we learned that safety netting has a lifespan of 10-12 years and the current netting is over 15 years old.

With 500+ children participating annually and as many families that attend as well as utilize the playground during games, it has become paramount for the Little League Board to undertake the project of replacing existing netting and also to install netting at additional high foot-traffic areas in order to protect the spectators.

Our proposal is to replace all existing spectator safety netting at Craig Counsell Park. Further, additional netting would be placed on the east side of the park, between the peewee and majors fields as well as along the south side of the peewee field. This would enclose the viewing areas for families watching the peewee games as well as fully enclose the area above the playground. Netting would also be expanded in the walkway between the majors and minors fields, which is usually a congregation point for people standing and eating food from the snack shack. Please see attached drawing, supra.

Bids have been solicited from contractors to undertake the project and we have chosen to proceed with Keeper Goals to provide both the engineering plans as well as installation of footings, poles, and netting in existing and new areas. Keeper Goals has worked with Whitefish Bay in the past, most notably the installation of footings, poles, and netting at Cahill Park.

As you are aware, WFB Little League has worked with you and your office since October 2025. The sole intent of WFB Little League through this project is to make the viewing experience safer for our spectators. We fully understand that we are volunteers, and throughout this planning process, we have relied on the expertise of the Village experts as well as the experience of Keeper Goals to create the planning documents for this project, including but not limited to ensuring minimal disruption to the pavement improvements that were recently completed.



Our initial timeframe for the project to break ground is approximately 4 weeks after approval by the village. Approximate installation time would be 3-4 weeks. Based on the small space in which to work, smaller equipment is being proposed, which will also minimize disruption to the residents on the 6200 block of Lydell Ave. While this timeframe would most likely overlap with the start of the baseball season

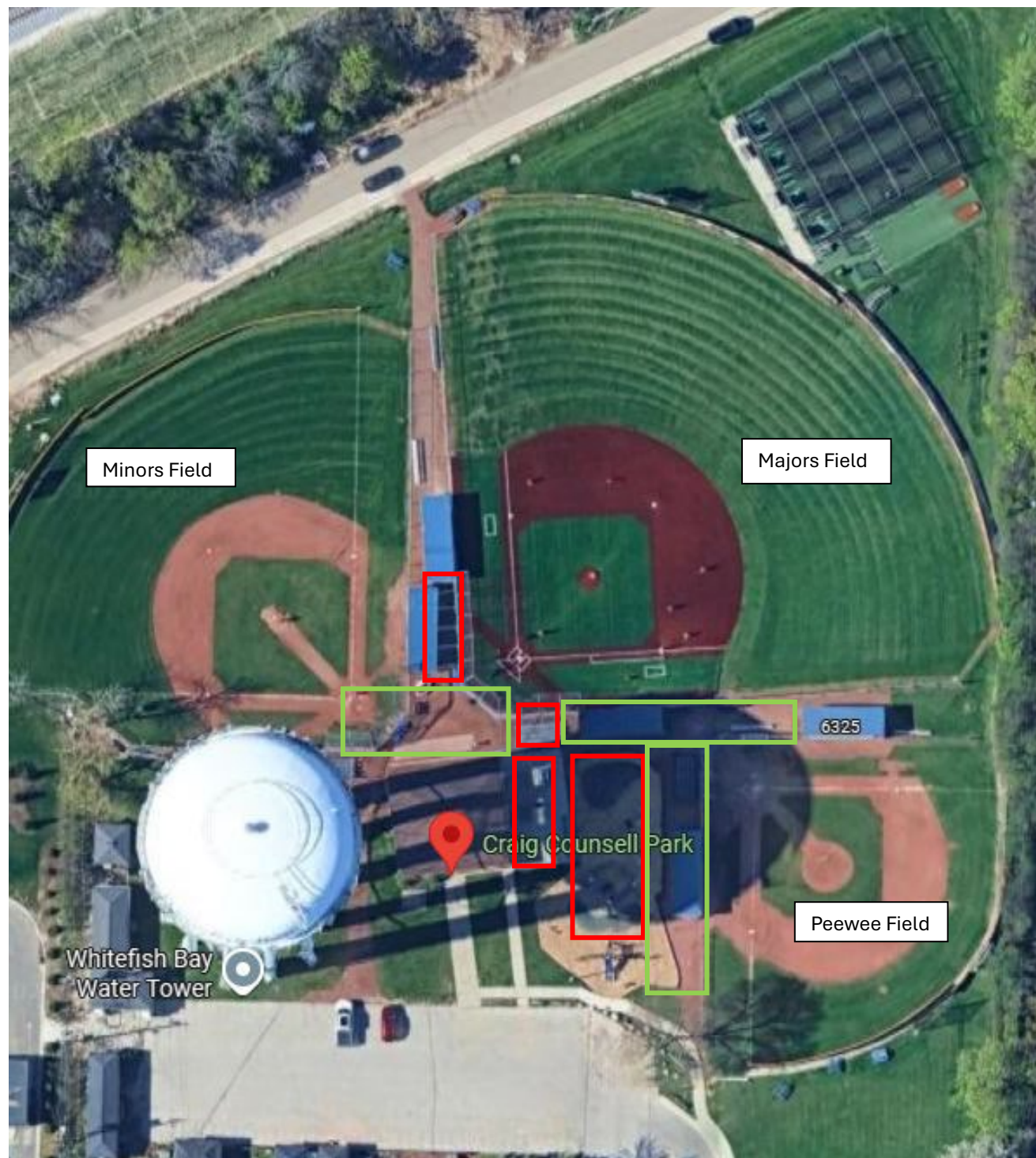
during the end of April and into May, because the spring season is the busiest season for the baseball program, for a variety of reasons, it is imperative that we protect the field and its spectators as soon as possible.

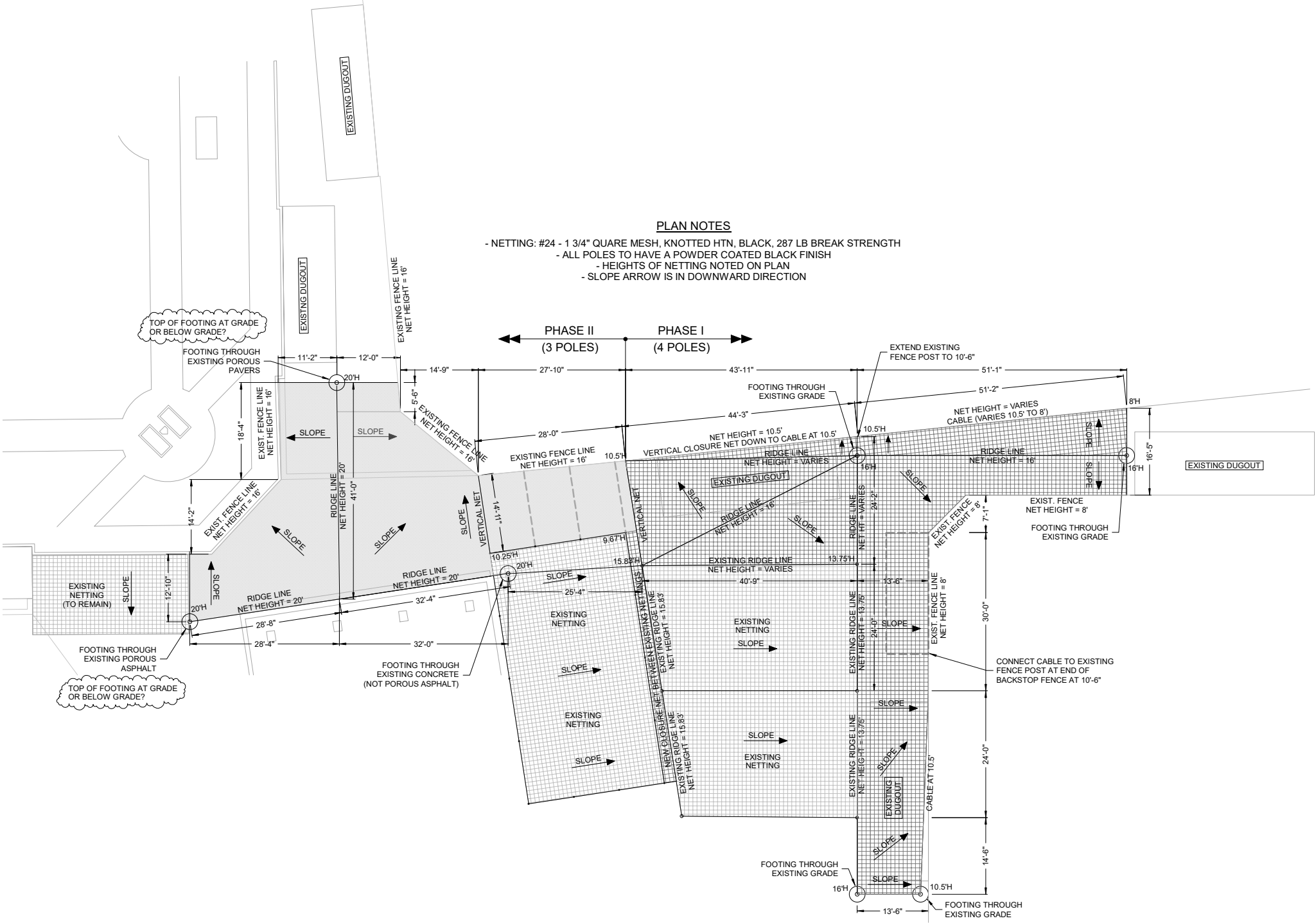
To that end, we very much appreciate and thank you for your assistance in presenting this proposal to the Whitefish Bay Village Board for consideration and approval in accordance with the operating terms of our Memorandum of Understanding. Thank you for all your guidance on this project to date, and I am more than happy to coordinate any additional information that may be needed.

Regards,

Michael Knoeller, Esq.  
Whitefish Bay Little League Board Member

 Current Netting  
 Proposed Additional Netting





**PLAN NOTES**

- NETTING: #24 - 1 3/4" SQUARE MESH, KNOTTED HTN, BLACK, 287 LB BREAK STRENGTH
- ALL POLES TO HAVE A POWDER COATED BLACK FINISH
- HEIGHTS OF NETTING NOTED ON PLAN
- SLOPE ARROW IS IN DOWNWARD DIRECTION

**Keeper Goals, A Division of D & P Parts, Inc.**  
 12400 Silver Spring Drive, Butler, Wisconsin 53007  
 800-594-5126 | 262-781-7800 | Fax: 262-781-9230  
 info@keepergoals.com  
 www.keepergoals.com

**Overhead Netting System - Craig Counsell Park**  
 File: Cad Drawings Shared\Special Projects\Craig Counsell Park (Netting Hoods)  
 INFO: Plan Layout  
 DATE: 03-04-2026      DRAWN BY: CJB

Drawing Not To Scale      SHEET  
1



Village of Whitefish Bay Public Works Department

155 W. Fairmount Ave • Whitefish Bay, Wisconsin 53217 • (414) 962-6690 • Fax (414) 967-1391

Mathew Collins, Director of Public Works

March 16, 2026

Memo to: President Kevin Buckley and the Village Board of Trustees
From: Matthew Collins, Director of Public Works
Re: Storm Sewer Outfall Rehabilitation Design Services

On February 17, 2025, the Village Board approved the contract for Mid City Corporation to inspect four Lake Michigan outfalls and contiguous manholes, document existing conditions, and complete inspection reports including repair suggestions and cost estimates. In April, 2025, Mid City performed the inspections of all accessible stormwater outfalls that discharge into Lake Michigan with the exception of LM4 that has recently been rehabilitated. Mid City completed their analysis and presented their findings within the report to the Public Works Committee on October 13th, 2025. The final report guided the Village with prioritizing critical storm water utility maintenance and rehabilitation projects and capital budget planning.

The Mid City Report recommended the following storm sewer outfall priorities and budget estimates:

Table with 4 columns: Work Timeframe, Storm Water Sub Basin ID, Description of Work Needed, and Estimated Cost. It lists various projects for basins LM1, LM2, LM3, and LM4 with their respective timeframes and costs.

The Village Board adopted a 6-year Capital Improvement Plan (CIP) that includes \$200,000 in the 2026 budget for storm sewer manhole lining and repairs. Based on the direction of the CIP and Mid City's storm sewer outfall inspection report, village staff have shared these documents with specialized engineering firms that have experience with unique storm sewer projects in similar size and scope. Discussions focused on the repairs to the Lake Michigan #1 (LM#1) outfall as well as safety grate outfall installations on LM#1 & LM#3. Based on these priorities, village staff met with consultants with Ruckert Mielke to develop a scope of services for design, field survey, utility easements, environmental impacts/permits, and bid assistance as shown within the attached exhibits. The total cost for these services is \$86,465 with the anticipated construction cost per the Mid City report of \$1.6 million. Construction budgets for this project will be incorporated into the 2028-2029 CIP budget recommendation once final design and construction estimates are completed.

Once approved by the Village Board, the project design is anticipated to be completed by fall, 2026.

On March 9th, the Public Works Committee voted and recommended the approval of the Ruckert Mielke professional service agreement to the Village Board.

Public Works Committee Recommends to the Village Board:

To approve the Ruckert Mielke professional service agreement in the amount of \$86,465 to support storm sewer outfall rehabilitation design and bidding services as shown in the attached memo and exhibits.

March 5, 2026

Mr. Matthew Collins  
Director of Public Works  
Village of Whitefish Bay  
Whitefish Bay, WI 53217

Re: Proposal for Storm Sewer Rehabilitation Design and Bidding  
Lake Michigan Outfalls

Dear Mr. Collins:

Thank you for your consideration of Ruekert & Mielke, Inc. (R/M) for the storm sewer outfall rehabilitation planning project. The proposed scope of work and cost estimates are attached for your review and consideration.

## **PROJECT UNDERSTANDING**

The Village desires to take a more proactive approach in the maintenance and rehabilitation of its existing storm sewer system. R/M has reviewed the Lake Michigan Watershed Storm Sewer Outfall Inspection Report completed by Mid City Corporation and met with Matt Collins to discuss the next steps that the Village needs to take to address the deficiencies and concerns highlighted in the report. This proposal will include the design and bidding services for the construction related items in the Mid City report. These items include: safety grate installation at outfall LM3 and repair of eastern 50 linear feet of 48-inch tunnel, repair of outfall structure, and installation of permanent safety grating at LM1.

## **SCOPE OF WORK**

Engineer will provide professional services to Village of Whitefish Bay to assist in the design and preparation of bidding documents. This Proposal has been prepared based on a meeting with the Owner and Engineer on January 26, 2026. Below is a more detailed list of items included:

### Design and Bidding:

- Design kickoff meeting with staff.
  - Develop schedule and milestone dates for project.
- Review and incorporate the Mid City inspection report into the rehabilitation design.
- Coordination with contractors regarding constructability of project.
  - CIPP vs Slip Lining vs Open Cut
- Preparation of project specifications.
  - In conformance with Village standard specifications.
- Preparation of construction drawings.
  - In conformance with Village standard specifications and details.
- Preparation of construction cost estimate.
- 60/90 percent Village plan reviews.
  - Plans will be submitted to Village for internal review and comments to be incorporated into final design.
- Meetings with Village staff at appropriate stages.
  - Anticipate a total of 4 project status meetings.
- Provide final bidding documents.
- Bidding and contractor questions/coordination.

Mr. Matthew Collins  
Village of Whitefish Bay  
March 5, 2026  
Page 2

- Attend bid opening.
- Provide recommendation of award.
  - Compile bid tabulation and provide Village Board with written recommendation of award.
- Quality assurance and quality control.
  - Senior Project Managers will review plans and specifications prior to bidding.

Field Survey Collection:

- Field work preparation utilizing Milwaukee County cadastral.
  - We will be using readily available property line work acquired from the county website.
- Onsite field survey collection.
  - Diggers hotline/utility mapping.
  - Field survey of the area around the manhole and outlet, we will measure down the manhole. And then field survey around the culvert that is to get a grate installed.
- Process field survey.
  - Create CAD file of the data collected in the field.
- Easement exhibits and descriptions.
- Permanent easement for work to be completed on private parcels adjacent to outfall LM1.
- ITEMS NOT INCLUDED:
  - Locating property lines/ property corners.
  - Survey work into the lake.
  - Drone flight/Ortho.

Environmental – Field Assessments:

- Desktop review of Wetland and Waterway Concurrent research.
  - Ruekert & Mielke performed a preliminary desktop review of each outfall location. The review identified that a certified review will be required for both outfalls. There are no known wetlands within the project areas, and no hydric soil indicators were identified. Additionally, no known contamination exists within the project areas.
- Threatened and Endangered Resources Certified Review (x2).
- Ordinary high water mark determination.
  - Field data acquisition.
  - We do not anticipate that a wetland delineation will be required; however, identification of the Ordinary High Water Mark (OHWM) will be necessary.
- Cultural resources GIS figure review.

Environmental – Permitting:

- Preapplication meeting.
- Chapter 30 Individual Permit

Mr. Matthew Collins  
Village of Whitefish Bay  
March 5, 2026  
Page 3

- Because the project includes outfalls along Lake Michigan, it is considered an ANSRI feature, meaning an Individual Permit will be required. Individual permits require more effort to compile; however, since we are preparing applications for two similarly situated outfalls, we are able to gain efficiencies in our application narratives and supporting documentation.
- Draft application.
- One round of edits.
- Upload via ePermitter.
- All Individual Permit applications will be submitted through ePermitter on behalf of the Village of Whitefish Bay. Applications will be provided to the Village for final review and authorization prior to submittal.
- Preliminary design discussion and miscellaneous project management.
- Coordination with Engineer for application compilation.
- Preliminary archaeological review.
- Preliminary threatened and endangered species review.
- Preliminary contamination review.
- Quality assurance and quality control.
- Erosion control implementation plan to manage high storm flows during construction and pump around methods.
  - There will be contractor requirements associated with the permit. These will likely include management of storm flows and pump-around activities, if necessary. We have worked on multiple similar projects and have developed a template that has been effective with regulatory agencies in addressing contractor requirements and submittal expectations prior to final bidding.

### LEVEL OF EFFORT

Services will be invoiced upon project completion on an hourly not to exceed basis. The cost estimate for the above scope of work are presented below:

<b>Design and Bidding:</b>	<b>\$56,411</b>
<b>Field Survey Collection and Easement Exhibits:</b>	<b>\$8,207</b>
<b>Environmental – Field Assessments:</b>	<b>\$6,162</b>
<b>Environmental – Permitting:</b>	<b>\$15,656</b>
<b>TOTAL DESIGN AND BIDDING:</b>	<b>\$86,465</b>

### SCHEDULE

Ruekert & Mielke, Inc. will begin work immediately after given the approval to proceed. It is anticipated that bidding documents would be ready by early fall 2026.

The above-described professional services will be provided to you in accordance with the attached three page **RM Standard Terms & Conditions (Consulting Services)** dated January 1, 2024, which are made part of this agreement by reference. Please indicate your acceptance of this agreement by having

Mr. Matthew Collins  
Village of Whitefish Bay  
March 5, 2026  
Page 4

the appropriate authorized official(s) affix their signature(s) where indicated and returning one fully executed copy to our office.

Please contact us if you have any questions or require additional information.

Respectfully,

RUEKERT & MIELKE, INC.



Jerad J. Wegner, P.E. (WI)  
Director of Client Relations and Growth – SE Wisconsin  
[jwegner@ruekert-mielke.com](mailto:jwegner@ruekert-mielke.com)

JJW:acI  
Enclosures

Mr. Matthew Collins  
Village of Whitefish Bay  
March 5, 2026  
Page 5

Storm Sewer Rehabilitation Design and Bidding – Lake Michigan Outfalls  
Between Village of Whitefish Bay  
And  
Ruekert & Mielke, Inc.  
Dated March 5, 2026

CLIENT NAME:

Village of Whitefish Bay

ENGINEER:

Ruekert & Mielke, Inc.

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_  
Steven C. Wurster, P.E.

Title: \_\_\_\_\_

Title: President/CEO

Date: \_\_\_\_\_

Date: March 5, 2026

Designated Representative:

Name: \_\_\_\_\_

Designated Representative:

Name: Jerad J. Wegner, P.E.

Title: \_\_\_\_\_

Title: Team Leader / Project Manager

Phone Number: \_\_\_\_\_

Phone Number: (262) 542-5733



**A. Standards of Performance**

The standard of care for all Consultant services performed or furnished Consultant under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Consultant makes no warranties, express or implied, under this Agreement or otherwise, in connection with Consultant's services.

**B. Designated Representatives**

With the execution of this Agreement, Consultant and Client shall designate specific individuals to act as Consultant's and Client's representatives with respect to the services to be performed or furnished by Consultant and duties and responsibilities of Client under this Agreement. Such individuals shall have authority to transmit instructions, receive information, and render decisions relative to the Assignment on behalf of the respective party whom the individual represents.

**C. Payments to Consultant**

Invoices will be prepared in accordance with Consultant's standard invoicing practices and will be submitted to Client by Consultant monthly, unless otherwise agreed. Invoices are due and payable within 30 days of receipt. If Client fails to make any payment due Consultant for services and expenses within 30 days after receipt of Consultant's invoice therefore, the amounts due Consultant will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day. In addition, Consultant may, after giving seven days written notice to Client, suspend services under this Agreement until Consultant has been paid in full all amounts due for services, expenses, and other related charges. Consultant's standard hourly rates are subject to annual adjustment.

**D. Ownership and Reuse of Documents**

All documents and services prepared or furnished by Consultant pursuant to this Agreement are instruments of service, and Consultant shall retain an ownership and property interest therein (including the copyright and the right of reuse) whether or not the Project is completed. Consultant grants Client a limited license to use the deliverable documents on the Project, extensions of the Project, and for related uses of the Client, subject to receipt by Consultant of full payment due and owing for all services relating to preparation of the documents. Such limited license shall not create any rights in third parties. Reuse of any documents pertaining to this Agreement by Client shall be at Client's sole risk; and Client agrees to indemnify, defend, and hold Consultant harmless from all claims, damages, and expenses including reasonable attorney's fees arising out of such reuse of documents by Client or by others acting through Client.

**E. Permits and Approvals**

It is the responsibility of the Client to obtain all necessary permits and approvals for the Project. Consultant will assist the Client in obtaining permits and approvals as mutually agreed to in writing.

**F. Opinions of Probable Cost**

Consultant's opinions of probable construction cost (if any) are to be made on the basis of Consultant's experience, qualifications, and general familiarity with the construction industry. However, because Consultant has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, Consultant cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from opinions of probable construction cost prepared by Consultant. If Client requires greater assurance as to probable construction costs, then Client agrees to obtain an independent cost estimate.

**G. Client and Third Party Provided Information**

Consultant shall have the right to rely on the accuracy of any information provided by Client and third parties. Consultant will not review this information for accuracy.

**H. Access**

Client shall arrange for safe access to and make all provisions for Consultant and Consultant's subconsultants to enter upon public and private property as required for Consultant to perform services under this Agreement.

**I. Construction Observation**

Consultant will observe the work as agreed to for general compliance with the construction documents. Consultant shall not at any time supervise, direct, control, or have authority over any contractor's work, nor shall Consultant have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at the Project site, nor for any failure of a contractor to comply with laws and regulations applicable to that contractor's furnishing and performing of its work. Consultant shall not be responsible for the acts or omissions of any contractor. Consultant has no stop work authority. Consultant shall not be responsible for any decision made regarding the construction contract requirements, or any application, interpretation, clarification, or modification of the construction contract documents, other than those made by Consultant.

**J. Environmental**

The parties acknowledge that Consultant's services do not include any services related to unknown or undisclosed Constituents of Concern. Consultant assumes no liability for the detection or removal of any hazardous substances found at or adjacent to the Project site.

#### K. Termination of Contract

1. Either party may at any time terminate this Agreement with 7 days written notice for cause in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party.
2. Client may terminate this Agreement for convenience with 30 days written notice, or the Project may be suspended by Client with 30 days written notice.
3. Consultant may terminate this Agreement for cause with 7 days written notice (a) if Consultant is requested to furnish or perform services contrary to Consultant's responsibilities as a licensed professional, (b) if Consultant's services are delayed or suspended for more than 90 days for reasons beyond Consultant's control, (c) if payment due Consultant remains unpaid for 90 days, or (d) as the result of the presence of undisclosed Constituents of Concern. Consultant will have no liability to Client on account of any termination by Consultant for cause.
4. In the event of any termination, Client shall pay to Consultant all amounts owing to Consultant under this Agreement, for all work performed up to the effective date of notice.

#### L. Insurance

Consultant will maintain insurance at a minimum in the amounts following. Insurance certificates will be provided if requested by Client.

- General Liability \$1,000,000 Each Occurrence / \$2,000,000 General Aggregate
- Auto Liability \$1,000,000 Combined Single Limit
- Workers Compensation Statutory
- Employers Liability \$1,000,000 Each Accident / \$1,000,000 Each Employee / \$1,000,000 Policy Limit
- Umbrella \$1,000,000 Occurrence / Aggregate
- Professional Liability \$1,000,000 Per Claim / Aggregate

#### M. Indemnification and Allocation of Risk

1. To the fullest extent permitted by law, Consultant shall indemnify and hold harmless Client, Client's officers, directors, partners, and employees from damages and judgments (including reasonable fees), but only to the extent caused by any negligent act or omission of Consultant or Consultant's officers, directors, partners, employees, and subconsultants in the performance of Consultant's services under this Agreement.
2. To the fullest extent permitted by law, Client shall indemnify and hold harmless Consultant, Consultant's officers, directors, partners, employees, and subconsultants from damages and judgments (including reasonable fees), but only to the extent caused by any negligent act or omission of Client or Client's officers, directors, partners, employees, and consultants with respect to this Agreement.
3. To the fullest extent permitted by law, a party's total liability to the other party and anyone claiming by, through, or under the other party for any cost, loss, or damages caused in part by the negligence of the party and in part by the negligence of the other party or any other negligent entity or individual, will not exceed the percentage share that the party's negligence bears to the total negligence of Client, Consultant, and all other negligent entities and individuals.
4. The indemnification provision of paragraph M.1. is subject to and limited by the provisions agreed to by Client and Consultant in paragraph N. "Limit of Liability," of this Agreement.

#### N. Limit of Liability

To the fullest extent permitted by law, the total liability, in the aggregate, of Consultant and Consultant's officers, directors, partners, employees, agents, and subconsultants, or any of them to Client and anyone claiming by, through, or under Client, for any and all injuries, losses, damages and expenses, whatsoever arising out of, resulting from, or in any way related to this Agreement from any cause or causes including but not limited to the negligence, professional errors or omissions, strict liability or breach of contract or warranty, express or implied, of Consultant or Consultant's officers, directors, partners, employees, agents, and subconsultants, or any of them, shall not exceed the total amount of \$1,000,000, or the Consultant's total fee for services rendered on this project, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action, including without limitation active and passive negligence, however alleged or arising, unless otherwise prohibited by law. In no event shall the Consultant's liability exceed the amount of available insurance proceeds.

#### O. Consequential Damages

To the fullest extent permitted by law, Client and Consultant waive against each other, and the other's employees, officers, directors, members, agents, insurers, partners, consultants and subconsultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement, any Task Order, or a Specific Project, from any cause or causes. Such excluded damages include but are not limited to loss of profits or revenue; loss of use or opportunity; loss of good will; cost of substitute facilities, goods, or services; and cost of capital.

#### P. Third Party Beneficiaries

All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Client and Consultant and not for the benefit of any other party. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either Client or the Consultant. Consultant's services under this Agreement are being performed solely for the Client's benefit, and no other entity shall have any claim against Consultant because of this Agreement or the performance or nonperformance of services hereunder. Client agrees to include a provision in all contracts with contractors and other entities involved in this Project to carry out the intent of this paragraph.

#### Q. Severability and Waiver of Provisions

Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Client and Consultant, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision. Non-enforcement of any provision by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

#### R. Hold Harmless

Consultant's commitments as set forth in this Agreement are based on the expectation that all of the services described in this Agreement will be provided. In the event Client later elects to reduce the Consultant's scope of services, Client hereby agrees to release, hold harmless, defend and indemnify Consultant from any and all claims, damages, losses, or costs associated with or arising out of such reduction in services.

#### S. Consultant's Services

Consultant's Services do not include: (1) serving as a "municipal advisor" for purposes of the registration requirements of Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) or the municipal advisor registration rules issued by the Securities and Exchange Commission; (2) advising Client, or any municipal entity or other person or entity, regarding municipal financial products or the issuance of municipal securities, including advice with respect to the structure, timing, terms, or other similar matters concerning such products or issuances; (3) providing surety bonding or insurance-related advice, recommendations, counseling, or research, or enforcement of construction insurance or surety bonding requirements; or (4) providing legal advice or representation.

#### T. Changed Conditions

If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to the Consultant are revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks or other material terms of this Agreement, the Consultant may call for renegotiation of appropriate portions of this Agreement. The Consultant shall notify the Client of the changed conditions necessitating renegotiation, and the Consultant and the Client shall promptly and in good faith enter into renegotiation of this Agreement to address the changed conditions. If terms cannot be agreed to, the parties agree that either party has the right to terminate this Agreement in accordance with the Termination provision hereof.

#### U. Delays

Consultant shall not be liable for any loss or damage arising directly or indirectly from any delays for causes beyond the Consultant's control. For purposes of this Agreement, such causes include, but are not limited to, strikes or other labor disputes; severe weather disruptions or other natural disasters or acts of God; fires, riots, war or other emergencies; pandemics, failure of any government agency to act in timely manner; failure of performance by the Client or the Client's contractors or consultants; or discovery of any hazardous substances or differing site conditions. If the delays resulting from any such causes increase the cost or time required by the Consultant to perform its services in an orderly and efficient manner, the Consultant shall be entitled to a reasonable adjustment in schedule and compensation.

#### V. Entire Agreement

This Agreement is the entire Agreement between the Client and the Consultant. It supersedes all prior communications, understandings and agreements, whether oral or written. Amendments to this Agreement must be in writing and signed by both the Client and the Consultant.

#### W. Assignment

Neither party to this Agreement shall transfer, sublet, or assign any rights or duties under or interest in this Agreement, including but not limited to monies that are due or monies that may be due, without the prior written consent of the other party. Subcontracting to subconsultants normally contemplated by the Consultant as a generally accepted business practice shall not be considered an assignment for purposes of this Agreement.

#### X. Dispute Resolution

Client and Consultant agree to negotiate all disputes between them in good faith for a period of 60 days from the date of notice, prior to invoking mediation. Subsequent to negotiation, Client and Consultant agree to submit any and all unsettled claims, counterclaims, disputes, and other matters in questions between them arising out or relating to this Agreement or the breach thereof ("disputes") to mediation as a condition precedent to litigation. Client and Consultant agree to participate in the mediation process in good faith and on a confidential basis.

#### Y. Governing Law

This Agreement will be governed by the laws of the state in which the project is located.

#### Z. Definitions

1. Contractor - Any person or entity (not including the Consultant, its employees, agents, representatives, subcontractors, and subconsultants), performing or supporting construction activities relating to the Project, including but not limited to contractors, subcontractors, suppliers, Client's work forces, utility companies, construction managers, testing firms, shippers, and truckers, and the employees, agents, and representatives of any or all of them.

2. Constituent of Concern – any substances, including without limitation asbestos, asbestos-containing materials, toxic or hazardous substances, PFASs, PCBs, combustible gases and materials, petroleum or radioactive materials (as each of these is defined in applicable state, provincial or federal statutes), pollutants, viruses, bacteria or pathogens of any kind, or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the Project site.

**END OF DOCUMENT**

Page 3 of 3 pages

**(Ruekert & Mielke, Inc. Standard Terms and Conditions)**



# MICHAEL J. BLAZEJOVSKY

## PROJECT MANAGER

*Mike has extensive experience managing a wide variety of projects including sanitary and storm sewer inspection, sewer condition analysis, sewer main and lateral rehabilitation, chemical grouting, manhole rehabilitation, sanitary and storm sewer design, sanitary sewer inflow and infiltration studies, cost estimating, and quantity take-offs. Mike also has unique field experience with hands-on installation of sewer, water, and storm utilities as well as design, permitting, and installation of Private On-site Wastewater Treatment Systems (POWTS) in the State of Wisconsin.*

### CONTACT

- 📞 262.542.5733
- ✉ [mblazejovsky@ruekert-mielke.com](mailto:mblazejovsky@ruekert-mielke.com)
- 🏢 Waukesha

### EDUCATION

- B.S. - Civil Engineering  
- Marquette University

### REGISTRATIONS & AFFILIATIONS

- WI Master Plumber - Restricted Service
- Southeast Region Wastewater Operators Association (WWOA) - Past Chairman
- Engineer-in-Training Certificate

### EXPERIENCE

#### **Sanitary Sewer Interceptor Rehabilitation**

##### *Lake Pewaukee Sanitary District*

Completed planning, design, bidding, and currently managing construction of televising, lining, and grouting of the Sanitary District's main sanitary sewer interceptor, which showed signs of severe deterioration in many locations. A key component of the project was planning for bypass of the District's main lift station, pumping almost continuously through an existing 16" Force Main.

#### **Lift Station No. 13 Force Main**

##### *Lake Pewaukee Sanitary District*

Completed design, bidding, and construction management for a 7,000 linear-foot 16-inch diameter force main installation to serve a new pumping station and alleviate capacity issues within the LPSD sanitary system. The project required significant coordination with other Municipal and County stakeholders and was completed early and under budget.

#### **Private Property Sanitary Lateral Replacement**

##### *Milwaukee Metropolitan Sewerage District / City of Brookfield*

Completed design, bidding, and currently managing construction for replacement of 34 private sanitary sewer laterals through the MMSD Private Property Infiltration reduction program. The project has required extensive communication and coordination with residents, City staff, and MMSD.

#### **Multi-Year Sanitary Sewer Inspection and Rehabilitation**

##### *Wheaton Sanitary District*

Recently completed procurement, construction management, and inspection services for the second year of a five-year sanitary sewer inspection and rehabilitation program for the WSD. Once the inspection phases were complete in the target areas, the WSD followed up with construction of repairs identified in the prior inspection work totaling over \$2 Million.

#### **Sanitary Sewer System Facilities Plan**

##### *Village of Germantown*

Completed a comprehensive planning and study report for the entire sanitary sewer system. Expansion of the Village's sanitary service area triggered the need for a long-term plan. The study identified future potential for development, sanitary sewer and pump station capacity analysis, and alternatives analysis for sanitary sewer system upgrades necessary to support the future needs of the Village.



# MICHAEL J. BLAZEJOVSKY

PROJECT MANAGER



## EXPERIENCE

### **Sanitary Sewer Mainline and Lateral Rehabilitation**

#### *Village of Brown Deer*

Completed estimating, bidding, and construction project management phases for a multi-facet sanitary sewer rehabilitation project. Prior dye flooding inspections showed high levels of groundwater infiltration into the sanitary sewer system. Rehabilitation included main sewer lining, lateral lining, and lateral connection grouting.

### **Sanitary Sewer Mainline and Manhole Rehabilitation**

#### *City of Brookfield*

Completed estimating, bidding, and construction project management for sanitary sewer lining, sanitary sewer grouting, manhole lining, and manhole grouting project at various locations within the City to repair aging infrastructure.

### **Annual Sewer Televising and Rehabilitation Projects**

#### *City of New Berlin*

Completed construction project management of multiple annual sanitary sewer cleaning and inspection projects for annual maintenance. Analyzed the data collected and made repair recommendations based on client priorities. Subsequent projects included sanitary sewer lining and grouting, manhole grouting, and manhole rehabilitation.

### **Annual Sewer Rehabilitation Program**

#### *Village of Menomonee Falls*

Estimating and construction project management of an annual sanitary sewer rehabilitation program utilizing a combination of lining, grouting, and open-cut excavation repairs. These projects were typically constructed concurrently with Private Property I/I lateral rehabilitation.



# BRENNEN E. FISCHER,

P.E., CFM

MUNICIPAL SERVICES TEAM LEADER

*Brennen assists communities in the planning, design, and construction administration of infrastructure projects. His ability to problem solve, adapt, and communicate help to ensure the project's success.*

## EXPERIENCE

### Village of Mount Pleasant TID 5 Water Infrastructure

#### Racine Water Utility

Design and construction administration of an estimated \$125 million worth of water infrastructure within the Racine Water Utility's service area. This project won an ACEC WI 2021 Engineering Excellence Award. The work included fast-track water main route analysis through various municipalities, coordination with multiple municipalities, State agencies, and other utilities to ensure the project's success. The project included more than 150,000 lineal feet 24-inch to 48-inch water main.

### Former Kenosha Engine Plant (KEP) Storm Water Improvements

#### City of Kenosha

Design and construction administration of a \$4 million regional storm water detention facility. The project included construction of a 60 acre-foot storm water detention facility on the former Kenosha Engine Plant site. During construction, the project team had to work efficiently with regulatory agencies and utilities to discharge contaminated water from the site as it was undergoing remediation.

### Georgetown Storm Water Improvements

#### City of Kenosha

Design and construction administration of a 35 acre-foot storm water detention facility and over a half mile of large diameter storm sewer in an already developed portion of the City. Oversight of multiple construction inspectors and weekly progress meetings helped keep the project on track. Coordination with numerous businesses and property owners ensured the project's success.

## CONTACT

262.542.5733

bfischer@ruekert-mielke.com

Waukesha

## EDUCATION

- B.S. - Civil Engineering  
- Marquette University
- Waukesha Engineering  
Preparatory Academy

## REGISTRATIONS & AFFILIATIONS

- Professional Engineer - WI
- Certified Floodplain Manager
- ACEC Water Committee
- ACEC WI Emerging Professionals Committee
- 2024 ACEC WI Young Professional of the Year Award Recipient



» professional «  
engineer



# ABIGAIL H. HANSON, E.I.T.

## PROJECT ENGINEER

Abby is a civil engineer that emphasizes her work in the storm water and environmental field. Her field experience includes construction review, conducting site visits and field evaluations related to and assisting with habitat assessments and water quality monitoring studies. She also has multiple years of construction review technician experience on a variety of jobs including storm sewer, water main, sanitary sewer, and paving projects.

### CONTACT

- 262.542.5733
- ahanson@ruekert-mielke.com
- Waukesha

### EDUCATION

- Bachelor of Science, Civil Engineering and Environmental Engineering with a certificate in Environmental Studies and Leadership - University of Wisconsin, Madison
- University of Wisconsin, Madison, HEC-RAS modeling for bridges, culverts, and floodplains

### REGISTRATIONS & AFFILIATIONS

- American Society of Civil Engineers
- Central States Water Environmental Association (CSWEA WI)
- American Public Works Association - Young Professionals Committee & Membership Services Committee Chair

### EXPERIENCE

#### Main Street Sanitary Sewer and Water Main Relay

##### Village of Menomonee Falls

Abby assisted with the design of the water main, sanitary sewer, laterals, hydrants, valves, and coordinated Village requests for this project. She served as the dual point of contact for the Village and completed all permits through MMSD and WDNR.

#### 2024 Drainage Improvements

##### Town of Randall

Abby assisted with the conditions assessment across the Town to analyze the drainage of their culverts. This was conducted to determine which culverts were failing, needed cleaned, and areas experiencing roadway drainage issues. She was also responsible for creating the design plan set and project manual along with assisting with administration throughout the bidding process.

#### Honey Creek Stream Restoration

##### City of Greenfield

Abby attended client and site meetings, was responsible for assisting with design and modeling, and construction administration. She was a main inspector for a variety of naturalized stream restoration activities like j-hooks, log and rock riffles, wetland scrapes, and other in stream structures.

#### Storm Water Report

##### City of Kenosha

Abby performed report writing and project administration for the 10-year study of the City of Kenosha's storm water management and current flooding assessment. The extensive study will be used to assess the City's areas of concern and accurately map their flooding events.

#### Water Quality Master Plan and MS4 & TMDL Storm Water Permit Compliance

##### Village of Menomonee Falls

Abby directed and performed ArcGIS Pro base map development, water quality basin delineation mapping, and WinSLAMM modeling for the municipal Storm Water Management Plan. This information will be used to determine if the municipality's existing conditions are in compliance with regulatory requirements.



# KALEY A. SIMONIS

ENVIRONMENTAL TEAM LEADER, PROJECT MANAGER

*Kaley brings more than 15 years of experience in environmental project management and planning. She specializes in complex permitting, and excels in coordinating field data collection, government communication, and stakeholder engagement to ensure the successful completion of permit applications. Kaley has managed projects across multiple states, implementing programs and overseeing permits in industries such as municipal, federal, coal, natural gas, and power transmission. Her strategic approach to ecological assessments has led to the successful delineation, routing, and oversight of environmentally sensitive projects.*

## CONTACT

920.486.6628

ksimonis@ruekert-mielke.com

Green Bay

## EDUCATION

- B.S. - Environmental Studies, Business Minor, Concentration in Leadership & Management - California University, Pennsylvania

## REGISTRATIONS & AFFILIATIONS

- Wisconsin Department of Natural Resources (WDNR) Certified Karner Blue Butterfly Surveyor
- WDNR Natural Heritage Inventory Certified Environmental Reviewer
- 10 Hour OSHA
- Project Management Professional Training
- 16 Hour Wetland Permitting Training - Richard Chinn
- Phase I & II Environmental Site Assessments- ASTM
- Wetland Delineation
- Restoration Ecology
- Non-Native Invasive Species Identification
- North Pacific Sedge Identification

## EXPERIENCE

### Clean Water Act 401/404 Permitting

Kaley has been performing wetland and waterway disturbance permitting and compliance for over 15 years. She has worked across the state of Wisconsin to facilitate compliance for projects ranging from private development to large scale municipal infrastructure, and utility scale development. She provides guidance during siting to facilitate compliance and scheduling.

- Department of Administration Governor Earl Peshtigo State Forest Boat Launch & Road Maintenance
- City of Oconomowoc Lake Bluff Drive
- City of Green Bay Baird Creek
- City of Kenosha Multi-Plate Storm Sewer Improvements
- WEC Energy Group - 300 Projects within Central & North Central Wisconsin
- City of Antigo Clermont Sanitary Sewer Replacement

### Wisconsin Public Service Commission (PSC) Construction Authorizations (CAs)

Kaley facilitated project planning and guidance for clients to meet PSC's Application Filing Requirements for critical infrastructure projects, including water towers, wells, and treatment facilities. Clients include but are not limited to:

- City of Antigo
- Village of Fontana-on-Geneva Lake
- Village of Mukwonago
- City of Pewaukee
- Village of North Fond du Lac
- City of Clintonville
- Village of Oregon
- Village of Menomonee Falls
- City of Columbus
- Village of Pewaukee

### NEPA/WEPA Environmental Assessments

Kaley conducted comprehensive assessments for projects receiving federal funding to evaluate the impact on environmentally sensitive resources. Expertise includes managing categorical exclusions, environmental assessments (EA), findings of no significant impact, and environmental impact statements. Clients include but are not limited to:

### Clean Water Fund/Safe Drinking Water Loan Program 2023-2025

- Village of Oregon
- Village of North Fond du Lac
- Village of Kellnersville
- City of Oconomowoc
- Village of Mukwonago
- City of Racine
- City of Pewaukee
- City of Antigo
- Racine Water & Wastewater Utility

### Community Development Block Grant

- City of Tomahawk
- City of Columbus



# TIFFANY M. WAGNER, AEP

## ENVIRONMENTAL SCIENTIST

*Tiffany plays a key role in integrating environmental considerations into project development and ensuring regulatory compliance. She has supported environmental review efforts for municipal, utility, and private sector projects, including Certified ER Reviews, NEPA/WEPA reviews under the SDWLP, and wetland and waterway permitting and field assessments. Her work includes evaluating natural resource impacts, coordinating with regulatory agencies, and providing field data to support project planning.*

### CONTACT

262.953.3050  
twagner@ruekert-mielke.com  
Waukesha

### EDUCATION

- Bachelor of Science in Environmental Studies, Minor in Geoscience  
- University of Wisconsin Parkside

### REGISTRATIONS & AFFILIATIONS

- National Registry of Environmental Professionals (NREP) Associate Environmental Professional (AEP)
- Wisconsin Department of Natural Resources (WDNR) Certified Endangered Resources (ER) Reviewer
- National Association of Environmental Professionals (NAEP)
- Society of Wetland Scientists (SWS)

### TRAININGS

- Wetland Delineation Workshop - University of Wisconsin, Milwaukee Field Station
- Hybrid Wetland Delineation Workshop - University of Wisconsin, La Crosse
- Grasses, Sedges & Rushes – University of Wisconsin, La Crosse

### EXPERIENCE

#### Certified Endangered Resource (ER) Review

Perform ER Reviews to screen a proposed project area for potential impacts on endangered resources like rare plants, animals, and natural communities for clients including but not limited to:

- City of Columbus
- City of Green Bay
- City of Kenosha
- City of Oconomowoc
- City of Pewaukee
- Lake Pewaukee Sanitary District
- Racine Water Utility
- Keller, Inc.
- Village of Fontana
- Village of Oregon
- Waukesha County Parks Department

#### Wetland and Waterway Delineation

Assisted with more than 30 wetland delineations encompassing over 1,000 acres of investigated land and independently led and submitted eight delineations totaling more than 75 acres. Responsibilities included collecting hydrology, vegetation, and soil data; preparing delineation reports; performing surveying tasks; and creating GIS maps. Experience includes projects for clients including, but not limited to:

- Birling Bovines
- Black Oak Dairy
- City of Brookfield
- City of Kenosha
- City of Madison
- City of Oconomowoc
- Country Aire Farms
- CR Structures
- Cross Farms, Inc.
- Darlington Ridge Farms
- Fehr Graham
- Gilbert Farms
- Hartmann
- Hitchcock Design Group
- Keller, Inc.
- Nasonville Dairy
- New Berlin School District
- Norris, Inc.
- Rettew
- Romadka View Holsteins
- Rosy Lane Holsteins
- Town of Lake Mills
- Town of Norway
- Village of Elm Grove
- Village of Hartland
- Village of Mukwonago
- Village of Pewaukee
- Village of Thiensville

#### Wetland and Waterway Permitting Compliance

Support municipal, utility, and private sector projects through preparation and coordination of state and federal wetland and waterway permits. Experience includes permitting for road improvements, paths, water main extensions, and other infrastructure. Responsibilities include impact evaluation, preparing applications, coordinating with regulators, and ensuring compliance:

- City of Columbus
- Village of Elm Grove
- Village of Hartland
- Village of Mukwonago
- Waukesha County Parks Department

## Safe Drinking Water Loan Program Environmental Review

Conducted NEPA-like environmental reviews for SDWLP projects to document potential environmental impacts for projects and activities receiving assistance for clients including but not limited to:

- City of Oconomowoc
- Village of Mukwonago
- Racine Water & Wastewater Utility
- Village of Pewaukee
- Village of Oregon

## Wisconsin Public Service Commission (PSC) Construction Authorization

Complete environmental impact assessments for Wisconsin PSC Type III water projects, evaluating potential effects on wetlands, waterways, endangered resources, cultural resources, etc. Prepare PSC Environmental Report documentation and coordinate with municipal staff and regulators to ensure project compliance.

- City of Clintonville
- Village of Menomonee Falls
- City of Pewaukee
- Village of Mukwonago
- Village of Fontana-on-Geneva Lake
- Village of North Fond du Lac



# JERAD J. WEGNER, P.E.

## DIRECTOR OF CLIENT RELATIONS AND BUSINESS DEVELOPMENT

*Jerad is a versatile engineer and leader with expansive experience including sanitary sewer design, sanitary sewer capacity analysis, sanitary sewer rehabilitation, water main design, plan reviews, cost estimating, quantity take-offs, State and County permitting, and on-site construction review of sanitary and storm sewer, water main, pavement and curb and gutter.*

### CONTACT

262.542.5733  
jwegner@ruekert-mielke.com  
Waukesha

### EDUCATION

- B.S. Civil Engineering  
- University of Wisconsin, Milwaukee

### REGISTRATIONS & AFFILIATIONS

- Professional Engineer - WI
- American Council of Engineering Companies (ACEC)
- American Public Works Association (APWA)
- Collection System Committee for Wastewater Operators Association (WWOA) - Past Chairman
- Golden Manhole Society Award - CSWEA 2017
- NASSCO - PACP, MACP, and LACP Certified
- 2022 Emerging Leader of Waukesha County - Waukesha County Business Alliance



» professional «  
engineer

### EXPERIENCE

#### Sanitary Sewer Studies

##### *Village of Hartland*

Update to existing sewer system plan for future expansion of Village and planned development within Village limits.

##### *City of Brookfield*

Sewer capacity study for Beverly Hills subdivision and Northwest Interceptor.

##### *Village of Germantown*

Pump Station needs assessment and capacity analysis for Village.

##### *Lake Pewaukee Sanitary District*

Sewer capacity study for Stenz and Thomas Properties.

#### Private Property I/I

##### *City of Franklin*

36th Street and 37th Place Lateral Rehabilitation: Design and construction administration of sanitary sewer lateral rehabilitation utilizing lining and open cut techniques, interior wastewater and clearwater plumbing improvements, and exterior sump line extensions. The repair areas were flow monitored pre- and post-construction and the area saw an 80-90% reduction in peak wet weather flows.

##### *City of Greenfield*

St. Francis neighborhood lateral I/I investigation.

##### *Village of Thiensville*

Madero and Luisita lateral lining and storm sewer installation.

##### *City of Muskego*

West side of Little Muskego Lake lateral pipe bursting replacement.

#### CMOM

Villages of Elm Grove and Germantown and Cities of Franklin and Muskego – Annual Reports and Audit Plan: Update the CMOM Programs for these MMSD communities on an annual basis dating back to 2009. Performed a self audit of each community to summarize the efforts and measures taken over the past five years to meet CMOM Program goals.

#### Municipal Engineer

- Village of Thiensville
- Village of Mukwonago (previous)



## Village of Whitefish Bay Public Works Department

155 W. Fairmount Ave • Whitefish Bay, Wisconsin 53217 • (414) 962-6690 • Fax (414) 967-1391

Mathew Collins, Director of Public Works

March 9, 2026

Memo to: Chairperson Serebin and Village of Whitefish Bay Public Works Committee

From: Matthew Collins, Director of Public Works

Re: Storm and Sanitary Sewer Planning Professional Service Agreement

The Village recorded 9.2" of rainfall during the storm event on August 9th – 10th which was categorized as a 1,000-year flood event (.01% chance of occurring in any given year). On December 8<sup>th</sup>, 2025 MMSD, village staff, and the village engineer presented a recap of the flood event, shared on historic storm and sanitary sewer improvement projects, and gave feedback on future continuous improvement recommendations.

Since this meeting, village staff have worked with the village engineer to develop a framework to manage short and long term storm and sanitary sewer storm events and improvements. As part of the Village's evaluation of the storm and sanitary system, Clark Dietz's team will assist with the evaluation of the 1,000 year storm event resident response data, archive storm/sanitary studies, historical utility records, GIS data, and field work to make stormwater and sanitary sewer improvement recommendations. The final draft of the Study will be presented to the Village Board to review recommendations and prioritize future capital improvement project priorities.

The following deliverables will be incorporated into the proposed Storm and Sanitary Sewer Study:

- Flow Monitoring/Metering/Bypass Pumping – DPW Operations – Update Standard Operating Procedures (SOPs)
  - o Identify critical flow and level monitoring locations throughout the Village.
  - o Review and update current SOPs regarding preparations for and execution of emergency pumping of individual sanitary manholes to reduce basement backup risks
- Sanitary and Storm Sewer Performance Evaluation
  - o Evaluation of sanitary sewer and the storm sewer hydraulic models
  - o Street flooding risk heat map
  - o Basement backup risk heat map
  - o Determine priority areas for future CIP budgets and priorities
  - o MMSD non-compliant metershed response/plan
- Relief Sewer Needs Evaluation (Basin 6)
  - o Review basement backup risk evaluations
  - o Review past recommendations
  - o Update cost estimates to be incorporated into future CIP recommendations
- Existing SSO bypass Improvement Recommendations
  - o Review previous Sanitary Sewer Overflow (SSO) bypasses within the Village
  - o Review past recommendations to determine if they have been implemented
  - o Provide solutions to any SSO bypass that may be detrimental to the performance of the sanitary facilities

The study is anticipated to be completed in three months with the final report and recommendations to be presented to the Village Board.

Refer to the attached proposal for additional project scope details.

### **Village Staff Recommends to the Public Works Committee:**

To recommend to the Village Board to approve the Clark Dietz professional service agreement in the not to exceed amount of \$50,000 to support storm and sanitary sewer improvement planning as shown in the attached memo and exhibits.



February 28, 2026

Matthew Collins  
Director of Public Works  
Village of Whitefish Bay  
5300 N. Marlborough Drive  
Whitefish Bay, WI 53217

Re: Work Order Authorization for Engineering Services for  
2026 Storm and Sanitary Sewer Improvement Planning

Dear Matt,

Our Whitefish Bay Service Team proposes to perform a study on the storm and sanitary infrastructure improvements for the Village of Whitefish Bay.

As part of the Village's response to the August 2025 rains, efforts will be made to evaluate the last event's data, past storm/sanitary studies, historical records, GIS data and research to make stormwater and sanitary sewer improvement recommendations.

Results of the work described herein will be delivered to the Village in a report as well as a PowerPoint Presentation.

We anticipate that the study report and recommendations will be presented and prioritized by the Board, and subsequent project definitions (if any) will be considered in 2027 to determine the financial impact and recommendations for future CIP borrows.

The goal of the proposed study is to identify long-range CIP needs in continuing the Village's efforts to reduce basement backups.

### Study Scope

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The anticipated work effort consists of performing a deep dive and assessment of the following storm and sanitary infrastructure elements:

- **Flow Monitoring/Metering/Bypass Pumping – SOP**
  - Identify critical flow and level monitoring locations throughout the Village. Confirm previously selected locations.
  - We will review current SOPs regarding preparations for and execution of emergency pumping of individual sanitary manholes to reduce basement backup risks.
  - We will create a simple SOP for use by DPW staff in preparation of heavy rains
- **Sanitary and Storm Sewer Performance Evaluation**
  - Clark Dietz will confirm that the sewer hydraulic model and the storm sewer hydraulic model represent current conditions.
  - The model was previously used to identify sewer backup risk profiles across the Village and was used to identify Priority 1 and 2 areas. Clark Dietz will confirm that the work that occurred in Priority 1 area has addressed the risk, and that Priority 2 risks are confirmed.

- The last time the model was used to develop sewer solutions, it was found to represent actual conditions. No new sewer improvements (i.e., new pipes or similar) have been constructed since the Fairmount Relief Sewer / Palisades Lift Station.
- Accordingly, we have no reason to believe that the model contents do not represent current conditions in the ground.
- We will provide a digital delivery of the most recent hydraulic computer models of the Village's sanitary and storm systems.
- We will also develop and provide the following for future CIP related planning efforts:
  - Show a “street flooding heat map” for various rainfall amounts, including the August 2025 rain.
    - This map will identify low points, landlocked areas, and other topography features that create a particular street or property flood risk.
  - Show a “basement backup risk heat map” for various rainfall amounts, including the August 2025 rain.
  - Solutions will be offered to improve storm drainage and sanitary sewer performance
    - Low effort/cost solutions: operational interventions by DPW
    - Medium effort/cost solutions: installing larger storm inlets to replace current small ones, fixing existing bypass locations to maximize benefits
    - High effort/cost solutions: relief sewer construction, other CIP elements that may be appropriate
  - Proposed solutions will have recommended schedules and budget costs estimates for planning purposes.
  - Response to MMSD on Non-Compliant Metersheds:
    - This work item includes an evaluation and assessment of the recent MMSD determination of a new “non-compliant metershed” and develop a response plan as required by MMSD. We anticipate meetings with MMSD officials to develop the response plan and establish a reasonable timeline to achieve the goal of compliance.
    - As part of our MMSD response, we will also review past documentation and confirm or create (as needed) a similar response plan for the previously defined “non-compliant metershed” located in the south side of Whitefish Bay.
- **Relief Sewer Needs Evaluation (Basin 6 – i.e., middle third of the Village)**
  - We will revisit the basement backup risk evaluations and provide guidance on areas that may be deficient in protection levels compared to the rest of the Village
  - We will revisit and present previously developed solutions for Basin 6 basement backup reduction recommendations
  - We will update cost estimates and feasibility assessment for proposed solutions for relief sewer installation
- **Existing SSO bypass Improvement Recommendations**
  - We will revive previous assessments of the effectiveness of the existing SSO bypasses in the Village
  - We will investigate if any of the previous recommendations have been implemented to protect the

sanitary system from runoff introduction through unintended SSO bypass connections

- We will provide solutions to any of the SSO bypass geometries that are detrimental to the expected performance of these facilities.
- We will provide cost estimates for corrective measures

### Study Schedule

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We are proposing to complete the work described herein approximately 16 weeks after the notice to proceed.

### Proposed Fee

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• Flow Monitoring/Metering/Bypass Pumping – SOP:	\$10,500
• Sanitary and Storm Sewer Performance Evaluation:	\$13,500
• Relief Sewer Needs Evaluation (Basin 6):	\$12,500
• Existing SSO bypass Improvement Recommendations:	\$13,000
• Expenses:	\$500
<hr/>	
<b>TOTAL HOURLY NOT TO EXCEED FEE:</b>	<b>\$50,000</b>

The not to exceed hourly fee proposed for this work is \$50,000 for all services included in this proposal. The work will be invoiced based on the hourly rates schedule attached to this document.

Sincerely,  
Clark Dietz, Inc.



Mustafa Emir, PhD, PE  
Executive Vice President

**WORK ORDER APPROVAL**  
**2026 Storm and Sanitary Improvement Plan**

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Kelsey McElroy-Anderson  
Village Manager

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Date

**CLARK DIETZ 2026 SCHEDULE OF GENERAL BILLING RATES**

<u>TITLE</u>	<u>HOURLY RATE</u>
Engineer 9	\$300.00
Engineer 8	270.00
Engineer 7	255.00
Engineer 6	240.00
Engineer 5	225.00
Engineer 4	200.00
Engineer 3	180.00
Engineer 2	160.00
Engineer 1	150.00
Technician 6	205.00
Technician 5	190.00
Technician 4	180.00
Technician 3	160.00
Technician 2	140.00
Technician 1	125.00
Intern	105.00
Administrative 1	95.00
Administrative 2	105.00
Administrative 3	125.00
Administrative 4	150.00
Administrative 5	210.00



## VILLAGE BOARD MEETING – STAFF REPORT

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**REPORT TO:** Village Board

**REPORT FROM:** Kelsey McElroy-Anderson, Village Manager

**MEETING DATE:** March 16, 2026

**AGENDA ITEM:** Discussion on the actuarial study for the Village’s Other Post-Employment Benefits (OPEB) liabilities

**ACTION REQUESTED:** \_\_\_Ordinance \_\_\_Resolution \_\_\_Motion  Information Only

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### BACKGROUND

The Village completes an Other Post-Employment Benefits (OPEB) actuarial study every two years, which provides an opportunity to monitor the OPEB fund balance relative to the associated liability. Milliman recently completed this study for fiscal years 2025 and 2026. Jack Chmielewski, Principal and Consulting Actuary, will present the findings and answer any questions the Board may have.

Typically, we don’t ask Milliman to present but given the recommendation from Ehlers, the Village’s Financial Advisor, to increase the General Fund unassigned fund balance from 35% to 40%, we felt it prudent this year. This is because the change in General Fund unassigned fund balance will have a direct impact on the OPEB fund balance.

The Village amended the retiree health insurance policy in 2012 and 2016. These changes decreased the Village’s contribution (i.e. OPEB liability) towards retiree health insurance from 50% to 25%. Employees are also now required to retire from the Village and must have worked for the Village for 20 years or more to qualify. Over time, these policy changes are expected to reduce the Village’s OPEB obligations. The actuarial study reflects these policy changes; however, the 2016 revision has not yet produced financial benefits for the Village because employees covered under the updated policy have not yet begun retiring.

### REQUESTED ACTION

No action requested

### ATTACHMENTS

- OPEB Study

# Village of Whitefish Bay Retiree Medical Insurance Benefits

GASB 75 Disclosure  
Fiscal Years: 2025 and 2026

**Prepared by**

**John M. Chmielewski, FSA, EA, MAAA**  
Principal and Consulting Actuary



Issued February 20, 2026



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## Certification

Actuarial computations presented in this report under Statement 75 of the Governmental Accounting Standards Board are for purposes of assisting the Village in fulfilling its financial accounting requirements. This report is for fiscal years January 1, 2025 to December 31, 2025 and January 1, 2026 to December 31, 2026. The reporting dates for determining plan assets and obligations are December 31, 2025 and December 31, 2026. The calculations enclosed in this report have been made on a basis consistent with our understanding of the plan provisions. Determinations for purposes other than meeting financial reporting requirements may be significantly different than the results contained in this report. Accordingly, additional determinations may be needed for other purposes.

In preparing this report, we relied, without audit, on information as of January 1, 2026 furnished by the Village. This information includes, but is not limited to, statutory provisions, member census data, and financial information.

We performed a limited review of the census and financial information used directly in our analysis and have found them to be reasonably consistent and comparable with information used for other purposes. The valuation results depend on the integrity of this information. If any of this information is inaccurate or incomplete our results may be different and our calculations may need to be revised.

Actuarial assumptions, including mortality tables and others identified in this report are adopted by the Village. In compliance with GASB Statement No. 75, the discount rate reflects an index rate for 20-year, tax-exempt general obligation municipal bonds with average rating of AA or higher and the individual entry age actuarial cost method is used. All costs, liabilities, rates of interest, and other factors for the Plan have been determined on the basis of actuarial assumptions and methods which, in our professional opinion, are individually reasonable (taking into account the experience of the Plan and reasonable expectations); and which, in combination, offer a reasonable estimate of anticipated future experience affecting the Plan and are expected to have no significant bias.

This valuation report is only an estimate of the plan's financial condition as of a single date. It can neither predict the plan's future condition nor guarantee future financial soundness. Actuarial valuations do not affect the ultimate cost of plan benefits. While the valuation is based on an array of individually reasonable assumptions, other assumption sets may also be reasonable and valuation results based on those assumptions would be different. No one set of assumptions is uniquely correct. Determining results using alternative assumptions is outside the scope of our engagement.

Future actuarial measurements may differ significantly from the current measurements presented in this report due to factors such as, but not limited to, the following: plan experience differing from that anticipated by the economic or demographic assumptions; changes in economic or demographic assumptions; increases or decreases expected as part of the natural operation of the methodology used for these measurements; and changes in plan provisions or applicable law. Due to the limited scope of the actuarial assignment, we did not perform an analysis of the potential range of future measurements.

## Certification

As an entity that qualifies to use the Alternative Measurement Method (AMM), the calculation of your Total OPEB Liability and OPEB Expense may be completed without a traditional Actuarial Valuation. The AMM calculation process is similar to an actuarial valuation, but with simplifications of several assumptions permitted per GASB guidelines. The calculations in the enclosed exhibits have been made on a basis consistent with the Alternative Measurement Method.

The valuation results were developed using models employing standard actuarial techniques. The intent of the models was to estimate retiree claim costs and trend used in this analysis. We have reviewed the models, including their inputs, calculations, and outputs, for consistency, reasonableness, and appropriateness to the intended purpose and in compliance with generally accepted actuarial practice and relevant actuarial standards of practice (ASOPs). The models, including all input, calculations, and output may not be appropriate for any other purpose.

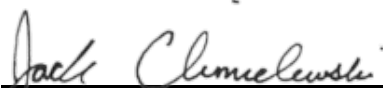
Milliman's work is prepared solely for the internal use and benefit of the Village of Whitefish Bay. To the extent that Milliman's work is not subject to disclosure under applicable public records laws, Milliman's work may not be provided to third parties without Milliman's prior written consent. Milliman does not intend to benefit or create a legal duty to any third party recipient of its work product. Milliman's consent to release its work product to any third party may be conditioned on the third party signing a Release, subject to the following exceptions: (a) the Plan Sponsor may provide a copy of Milliman's work, in its entirety, to the Plan Sponsor's professional service advisors who are subject to a duty of confidentiality and who agree to not use Milliman's work for any purpose other than to benefit the Village; and (b) the Plan Sponsor may provide a copy of Milliman's work, in its entirety, to other governmental entities, as required by law.

No third party recipient of Milliman's work product should rely upon Milliman's work product. Such recipients should engage qualified professionals for advice appropriate to their specific needs.

The consultants who worked on this assignment are actuaries. Milliman's advice is not intended to be a substitute for qualified legal or accounting counsel.

The signing actuary is independent of the plan sponsor. We are not aware of any relationship that would impair the objectivity of our work.

On the basis of the foregoing, I hereby certify that, to the best of my knowledge and belief, this report is complete and has been prepared in accordance with generally recognized accepted actuarial principles and practices which are consistent with the principles prescribed by the Actuarial Standards Board and the Code of Professional Conduct and Qualification Standards for Actuaries Issuing Statements of Actuarial Opinion in the United States, published by the American Academy of Actuaries. I am a member of the American Academy of Actuaries and meet the Qualification Standards to render the actuarial opinion contained herein. Assumptions related to the healthcare trend (cost inflation) rates for the retiree healthcare program discussed in this report were determined by Milliman actuaries qualified in such matters.

  
\_\_\_\_\_  
John M. Chmielewski, FSA, EA, MAAA  
Principal and Consulting Actuary

## Overview of GASB 75

GASB 75 governs the specifics of accounting for public OPEB plan obligations for participating employers and is required to be implemented for employer fiscal years beginning after June 15, 2017. GASB 75 requires a liability for OPEB obligations, known as the Net OPEB Liability (Total OPEB Liability for unfunded plans), to be recognized on the balance sheets of participating employers. Changes in the Net OPEB Liability (Total OPEB Liability for unfunded plans) will be immediately recognized as OPEB Expense on the income statement or reported as deferred inflows/outflows of resources depending on the nature of the change.

## Executive Summary

### **Relationship Between Valuation Date, Measurement Date, and Reporting Date**

The Valuation Date is January 1, 2025. This is the date as of which the actuarial valuation is performed. The Measurement Dates are December 31, 2024 and December 31, 2025. This is the date as of which the total OPEB liability is determined. The Reporting Dates are December 31, 2025 and December 31, 2026. This is the plan's and/or employer's fiscal year ending date.

### **Significant Changes**

There have been no significant changes between the valuation and measurement dates.

### **Participant Data as of January 1, 2025**

Actives	72
Retirees and Current Spouses	11
Beneficiaries	<u>0</u>
Total	83

**Milliman GASB 75 Disclosure for Fiscal Years Ending December 31, 2025 and December 31, 2026**  
**Village of Whitefish Bay Retiree Medical Insurance Benefits**

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## Total OPEB Liability

Fiscal Year Ending	December 31, 2025	December 31, 2026
Total OPEB liability	\$5,549,669	\$5,455,460
Covered payroll	N/A	N/A
Total OPEB liability as a % of covered payroll	N/A	N/A

The total OPEB liability was determined by an actuarial valuation as of the valuation date, calculated based on the discount rate and actuarial assumptions below, and was then projected forward to the measurement date. Any significant changes during this period have been reflected as prescribed by GASB 75.

### Discount Rate

Discount rate	4.08%	4.83%
20 Year Tax-Exempt Municipal Bond Yield	4.08%	4.83%

The discount rate was based on the Bond Buyer General Obligation 20-Bond Municipal Index.

### Other Key Actuarial Assumptions

The actuarial assumptions that determined the total OPEB liability as of December 31, 2024 and December 31, 2025 were based on the results of an actuarial experience study for the period 2021-2023 for the Wisconsin Retirement System (WRS).

Valuation date	January 1, 2025	January 1, 2025
Measurement date	December 31, 2024	December 31, 2025
Actuarial cost method	Entry Age Normal	Entry Age Normal
Salary increases including inflation	WRS; see "Actuarial Assumptions" for details	WRS; see "Actuarial Assumptions" for details
Mortality	WRS; see "Actuarial Assumptions" for details	WRS; see "Actuarial Assumptions" for details

**Milliman GASB 75 Disclosure for Fiscal Years Ending December 31, 2025 and December 31, 2026**  
**Village of Whitefish Bay Retiree Medical Insurance Benefits**

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## Changes in Total OPEB Liability

	Increase (Decrease)	
	Total OPEB Liability	
	2025	2026
Beginning of Year Balance	\$4,997,937	\$5,549,669
Changes for the year:		
Service cost	281,829	257,654
Interest on total OPEB liability	167,160	231,103
Effect of plan changes	(341,472)	0
Effect of economic/demographic gains or losses	1,199,411	0
Effect of assumptions changes or inputs	(448,409)	(294,021)
Benefit payments	(306,787)	(288,945)
End of Year Balance	5,549,669	5,455,460

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## Sensitivity Analysis

The following presents the total OPEB liability of the Village, calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate.

	2025		
	1% Decrease 3.08%	Discount Rate 4.08%	1% Increase 5.08%
Total OPEB liability	\$5,958,165	\$5,549,669	\$5,169,443

	2026		
	1% Decrease 3.83%	Discount Rate 4.83%	1% Increase 5.83%
Total OPEB liability	\$5,851,054	\$5,455,460	\$5,088,263

The following presents the total OPEB liability of the Village, calculated using the current healthcare cost trend rates as well as what the Village's total OPEB liability would be if it were calculated using trend rates that are 1 percentage point lower or 1 percentage point higher than the current trend rates.

	2025		
	1% Decrease	Current Trend Rate	1% Increase
Total OPEB liability	\$5,038,744	\$5,549,669	\$6,141,441

	2026		
	1% Decrease	Current Trend Rate	1% Increase
Total OPEB liability	\$4,922,627	\$5,455,460	\$6,074,385

**Milliman GASB 75 Disclosure for Fiscal Years Ending December 31, 2025 and December 31, 2026**  
**Village of Whitefish Bay Retiree Medical Insurance Benefits**

**Schedule of Changes in Total OPEB Liability and Related Ratios (in 1,000s)**

	2026	2025	2024	2023	2022	2021	2020	2019	2018	2017
<b>Total OPEB Liability</b>										
Service cost	\$258	\$282	\$251	\$292	\$283	\$212	\$176	\$126	\$115	\$115
Interest on total OPEB liability	231	167	179	96	100	113	158	82	87	81
Effect of plan changes	0	(341)	0	0	0	0	0	0	0	0
Effect of economic/demographic (gains) or losses	0	1,199	0	1,245	0	(43)	0	152	0	0
Effect of assumption changes or inputs	(294)	(448)	167	(1,101)	19	638	220	1,285	49	(29)
Benefit payments	(289)	(307)	(296)	(438)	(443)	(346)	(300)	(187)	(152)	(109)
Net change in total OPEB liability	(94)	552	300	94	(41)	574	253	1,458	99	58
Total OPEB liability, beginning	5,550	4,998	4,698	4,604	4,645	4,071	3,818	2,360	2,261	2,203
Total OPEB liability, ending	5,455	5,550	4,998	4,698	4,604	4,645	4,071	3,818	2,360	2,261
Covered payroll	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Total OPEB liability as a % of covered payroll	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

This schedule is presented to illustrate the requirement to show information for 10 years. However, recalculations of prior years are not required, and if prior years are not reported in accordance with the current GASB standards, they should not be reported.

**Milliman GASB 75 Disclosure for Fiscal Years Ending December 31, 2025 and December 31, 2026**  
**Village of Whitefish Bay Retiree Medical Insurance Benefits**

## OPEB Expense

Fiscal Year	January 1, 2025 to December 31, 2025	January 1, 2026 to December 31, 2026
Service cost	\$281,829	\$257,654
Interest on total OPEB liability	167,160	231,103
Effect of plan changes	(341,472)	0
Recognition of Deferred Inflows/Outflows of Resources		
Recognition of economic/demographic gains or losses	260,175	260,175
Recognition of assumption changes or inputs	111,772	78,434
OPEB Expense	479,464	827,366

As of December 31, 2025, the deferred inflows and outflows of resources are as follows:

Deferred Inflows / Outflows of Resources	Deferred Inflows of Resources	Deferred Outflows of Resources
Differences between expected and actual experience	(\$17,801)	\$1,959,978
Changes of assumptions	(1,152,436)	731,356
Total	(1,170,237)	2,691,334

As of December 31, 2026, the deferred inflows and outflows of resources are as follows:

Deferred Inflows / Outflows of Resources	Deferred Inflows of Resources	Deferred Outflows of Resources
Differences between expected and actual experience	(\$12,801)	\$1,694,803
Changes of assumptions	(1,257,709)	464,174
	(1,270,510)	2,158,977

Amounts currently reported as deferred outflows of resources and deferred inflows of resources related to other postemployment benefits will be recognized in OPEB expense as follows:

Year ended December 31:	<b>2025</b>	<b>2026</b>
2026	\$366,638	N/A
2027	323,406	295,377
2028	195,225	167,196
2029	146,043	118,014
2030	106,147	78,118
2031	104,921	76,892
Thereafter*	278,717	152,870

\* Note that additional future deferred inflows and outflows of resources may impact these numbers.

Schedule of Deferred Inflows and Outflows of Resources  
For Fiscal Year Ending December 31, 2025

	Original Amount	Date Established	Original Rec. Period*	Amount Recognized in Expense for FYE 12/31/2025	Balance of Deferred Inflows 12/31/2025	Balance of Deferred Outflows 12/31/2025
<b>Economic/ demographic (gains) or losses</b>	\$1,199,411	12/31/2025	10.49	\$114,339	\$0	\$1,085,072
	0	12/31/2024	9.33	0	0	0
	1,244,920	12/31/2023	9.33	133,432	0	844,624
	0	12/31/2022	8.56	0	0	0
	(42,801)	12/31/2021	8.56	(5,000)	(17,801)	0
	0	12/31/2020	8.74	0	0	0
	152,110	12/31/2019	8.74	<u>17,404</u>	<u>0</u>	<u>30,282</u>
		Total		260,175	(17,801)	1,959,978
<b>Assumption changes or inputs</b>	(448,409)	12/31/2025	10.49	(42,746)	(405,663)	0
	166,721	12/31/2024	9.33	17,869	0	130,983
	(1,100,692)	12/31/2023	9.33	(117,973)	(746,773)	0
	18,770	12/31/2022	8.56	2,193	0	9,998
	637,842	12/31/2021	8.56	74,514	0	265,272
	219,629	12/31/2020	8.74	25,129	0	68,855
	1,284,715	12/31/2019	8.74	146,993	0	255,764
	49,172	12/31/2018	8.08	6,086	0	484
	(29,469)	12/31/2017	8.08	<u>(293)</u>	<u>0</u>	<u>0</u>
		Total		111,772	(1,152,436)	731,356
<b>Total deferred (inflows)/outflows</b>					(1,170,237)	2,691,334
<b>Total net deferrals</b>						1,521,097

\* Economic/demographic (gains)/losses and assumption changes or inputs are recognized over the average remaining service life for all active and inactive members.

Schedule of Deferred Inflows and Outflows of Resources  
For Fiscal Year Ending December 31, 2026

	Original Amount	Date Established	Original Rec. Period*	Amount Recognized in Expense for FYE 12/31/2026	Balance of Deferred Inflows 12/31/2026	Balance of Deferred Outflows 12/31/2026
<b>Economic/ demographic (gains) or losses</b>	\$0	12/31/2026	10.49	\$0	\$0	\$0
	1,199,411	12/31/2025	10.49	114,339	0	970,733
	0	12/31/2024	9.33	0	0	0
	1,244,920	12/31/2023	9.33	133,432	0	711,192
	0	12/31/2022	8.56	0	0	0
	(42,801)	12/31/2021	8.56	(5,000)	(12,801)	0
	0	12/31/2020	8.74	0	0	0
	152,110	12/31/2019	8.74	<u>17,404</u>	<u>0</u>	<u>12,878</u>
		Total		260,175	(12,801)	1,694,803
<b>Assumption changes or inputs</b>	(294,021)	12/31/2026	10.49	(28,029)	(265,992)	0
	(448,409)	12/31/2025	10.49	(42,746)	(362,917)	0
	166,721	12/31/2024	9.33	17,869	0	113,114
	(1,100,692)	12/31/2023	9.33	(117,973)	(628,800)	0
	18,770	12/31/2022	8.56	2,193	0	7,805
	637,842	12/31/2021	8.56	74,514	0	190,758
	219,629	12/31/2020	8.74	25,129	0	43,726
	1,284,715	12/31/2019	8.74	146,993	0	108,771
	49,172	12/31/2018	8.08	<u>484</u>	<u>0</u>	<u>0</u>
		Total		78,434	(1,257,709)	464,174
<b>Total deferred (inflows)/outflows</b>					(1,270,510)	2,158,977
<b>Total net deferrals</b>						888,467

\* Economic/demographic (gains)/losses and assumption changes or inputs are recognized over the average remaining service life for all active and inactive members.

**Milliman GASB 75 Disclosure for Fiscal Years Ending December 31, 2025 and December 31, 2026**  
**Village of Whitefish Bay Retiree Medical Insurance Benefits**

## Summary Chart

	Total OPEB Liability	Deferred Inflows	Deferred Outflows	Net Deferrals	Total OPEB Liability plus Net Deferrals	Annual Expense
<b>Balances as of December 31, 2024</b>	(\$4,997,937)	(\$887,840)	\$2,029,882	\$1,142,042	(\$3,855,895)	
Service cost	(281,829)					281,829
Interest on total OPEB liability	(167,160)					167,160
Effect of plan changes	341,472					(341,472)
Effect of liability gains or losses	(1,199,411)		1,199,411	1,199,411		
Effect of assumption changes or inputs	448,409	(448,409)		(448,409)		
Benefit payments	306,787				306,787	
Recognition of liability gains or losses		5,000	(265,175)	(260,175)		260,175
Recognition of assumption changes or inputs		161,012	(272,784)	(111,772)		111,772
Annual expense					(479,464)	479,464
<b>Balances as of December 31, 2025</b>	(5,549,669)	(1,170,237)	2,691,334	1,521,097	(4,028,572)	

	Total OPEB Liability	Deferred Inflows	Deferred Outflows	Net Deferrals	Total OPEB Liability plus Net Deferrals	Annual Expense
<b>Balances as of December 31, 2025</b>	(\$5,549,669)	(\$1,170,237)	\$2,691,334	\$1,521,097	(\$4,028,572)	
Service cost	(257,654)					257,654
Interest on total OPEB liability	(231,103)					231,103
Effect of plan changes	0					0
Effect of liability gains or losses	0			0		
Effect of assumption changes or inputs	294,021	(294,021)		(294,021)		
Benefit payments	288,945				288,945	
Recognition of liability gains or losses		5,000	(265,175)	(260,175)		260,175
Recognition of assumption changes or inputs		188,748	(267,182)	(78,434)		78,434
Annual expense					(827,366)	827,366
<b>Balances as of December 31, 2026</b>	(5,455,460)	(1,270,510)	2,158,977	888,467	(4,566,993)	

This work product was prepared solely for the Village for the purposes described herein and may not be appropriate to use for other purposes. Milliman does not intend to benefit and assumes no duty or liability to other parties who receive this work. Milliman recommends that third parties be aided by their own actuary or other qualified professional when reviewing the Milliman work product.

## Glossary

<b>Deferred Inflows/Outflows of Resources</b>	Portion of changes in net OPEB liability that is not immediately recognized in OPEB Expense. These changes include differences between expected and actual experience, changes in assumptions, and differences between expected and actual earnings on plan investments.
<b>Discount Rate</b>	Single rate of return that, when applied to all projected benefit payments, results in an actuarial present value of projected benefit payments equal to the sum of: <ol style="list-style-type: none"><li>1) The actuarial present value of benefit payments projected to be made in future periods where the plan assets are projected to be sufficient to meet benefit payments, calculated using the Long-Term Expected Rate of Return.</li><li>2) The actuarial present value of projected benefit payments not included in (1), calculated using the Municipal Bond Rate.</li></ol>
<b>Fiduciary Net Position</b>	Equal to market value of assets.
<b>Long-Term Expected Rate of Return</b>	Long-term expected rate of return on plan investments expected to be used to finance the payment of benefits, net of investment expenses.
<b>Money-Weighted Rate of Return</b>	The internal rate of return on plan investments, net of investment expenses.
<b>Municipal Bond Rate</b>	Yield or index rate for 20-year, tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher.
<b>Net OPEB Liability</b>	Total OPEB Liability minus the Plan's Fiduciary Net Position (unfunded accrued liability).
<b>Projected Benefit Payments</b>	All benefits estimated to be payable through the OPEB plan to current active and inactive employees as a result of their past service and expected future service.
<b>Service Cost</b>	The portion of the actuarial present value of projected benefit payments that is attributed to a valuation year.
<b>Total OPEB Liability</b>	The portion of actuarial present value of projected benefit payments that is attributable to past periods of member service using the Entry Age Normal cost method based on the requirements of GASB 74 and 75.

## Summary of Actuarial Assumptions

The following actuarial assumptions were used in the development of the Village of Whitefish Bay's retiree health cost projections. Where consistent with the terms of the plan, actuarial assumptions have utilized the assumptions for the Wisconsin Retirement System (WRS) as provided in connection with a study of experience during 2021-2023 and adopted by the Employee Trust Fund Board. In our opinion, these assumptions are reasonable for the intended purposes of the report.

### Interest Discount

Measurement Date	Rate
December 31, 2024	4.08%
December 31, 2025	4.83%

### Mortality

Pre-Retirement: This assumption applies to death while in service. Rates are based on the 2020 WRS Experience Table for Active Employees as the base table and projected with mortality improvements using 100% of the fully generational MP-2021 projection scale from a base year of 2010.

Post-Retirement: This assumption applies to death of participants after retirement. Rates are based on the 2020 WRS Experience Table for Healthy Retirees as the base table and projected with mortality improvements using 100% of the fully generational MP-2021 projection scale from a base year of 2010.

Post-Disability: This assumption applies to death after disablement. Rates are based on the 2020 WRS Experience Table for Disabled Retirees as the base table and projected with mortality improvements using 100% of the fully generational MP-2021 projection scale from a base year of 2010.

*\* Sample rates of base mortality tables are shown in Appendix A.*

### Employee Turnover/Withdrawal

Ten-year select and ultimate rates of WRS for Non-State Protective with Social Security for Police Officers and Non-Union Police Employees and General Non-State Employee for all other employees. Separate rates for males and females. Ultimate rates after the tenth year are shown in the rate table in Appendix A. Select rates are as follows:

Year	General Non-State Employee Male Rate	General Non-State Employee Female Rate	Non-State Protective with Social Security
1	17.7%	20.0%	15.6%
2	12.5%	15.0%	9.4%
3	9.0%	11.5%	5.3%
4	7.1%	9.6%	4.4%
5	6.6%	9.0%	4.2%
6	5.3%	7.4%	3.3%
7	4.8%	6.3%	3.2%
8	4.6%	6.0%	3.0%
9	4.1%	5.7%	2.7%
10	4.0%	5.0%	2.3%

### Disablement

WRS disability rates for Non-State Protective with Social Security for Police Officers and Non-Union Police Employees and General Non-State Employee for all other employees. Separate rates for General Employees for males and females. Rates shown in the rate table at the end of Appendix A.

**Milliman GASB 75 Disclosure for Fiscal Years Ending December 31, 2025 and December 31, 2026  
Village of Whitefish Bay Retiree Medical Insurance Benefits**

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**Retirement Rates**

WRS retirement rates for Non-State Protective with Social Security for Police Officers and Non-Union Police Employees and General Non-State Employee for all other employees. Separate rates for General Employees for male and females. Rates shown in the rate table at the end of Appendix A.

**Salary Increase**

Used to project earnings for each participant between the valuation date and the participant’s retirement age are shown below for sample years of service. This assumption is used to project a participant’s current earnings to the earnings upon which benefits will be based.

<b>% Merit and Longevity Increase Next Year</b>		
<b>Service</b>	<b>Non-State Protective with Social Security</b>	<b>General Non-State</b>
1	4.9%	3.6%
2	4.9	3.6
3	4.2	3.2
4	3.6	2.9
5	2.9	2.6
10	1.2	1.6
15	0.9	1.2
20	0.8	1.0
25	0.7	0.7
30	0.6	0.5

In addition to the merit and longevity increase, each person is assumed to get an economic increase of 3.0% each year.

**Percentage of Retirees Participating In Retiree Medical Coverage**

Future retirees: 90% of current employees are expected to participate in the Village of Whitefish Bay’s retiree health insurance plan.

Current retirees: Actual retiree participation.

**Percentage of Retirees Electing Family Coverage**

Future retirees: 60% of future retirees that take coverage are assumed to elect family coverage.

Current retirees: Actual family coverage election.

**Age Difference of Participants and Spouses**

Spouses same age as participants.

**Expected Annual 2025 Medical Costs Per Retiree**

We have calculated an Age Adjustment Factor of 2.1882 in accordance with the Alternative Measurement Method.

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### Annual Medical Trend Rate Assumptions

Medical inflation was based on the “Getzen” model published by the Society of Actuaries for purposes of evaluating long term medical trend and removal of the surcharge due to the switch to WI ETF in 2026 and 2027. The following tables show the trend rates used in this valuation.

<b>Fiscal Year Beginning</b>	<b>Annual Medical Trend Rate Pre-65</b>	<b>Annual Dental Trend Rate Pre-65</b>
2025	31.45%	-11.633%
2026	-7.65%	3.00%
2027	-8.46%	3.00%
2028	5.00%	3.00%
2029	4.80%	3.00%
2030	4.70%	3.00%
2031	4.60%	3.00%
2032	4.40%	3.00%
2033	4.30%	3.00%
2034-2065	4.10%	3.00%
2066-2067	4.00%	3.00%
2068-2070	3.90%	3.00%
2071-2072	3.80%	3.00%
2073+	3.70%	3.00%

### Changes in Assumptions Since Prior Valuation

- The discount rate was updated in accordance with the parameters defined by GASB 75. A higher discount rate results in lower liabilities and vice versa.
- The medical trend rates were changed to reflect anticipated experience under the most recent Getzen model application and removal of the surcharge due to the switch to WI ETF in 2026 and 2027.
- The age adjustment factor was recalculated using methodology from the Alternative Measurement Method.
- The demographic and salary increase assumptions have been updated as a result of the WRS Three- Year Experience Study for 2021-2023.
- The participation rate for current employees has been updated from 85% to 90%.
- The marriage rate has been updated from 70% to 60%.

The overall impact of the new assumptions is a decrease in the benefit obligations for the December 31, 2024 measurement date and the December 31, 2025 measurement date.

## **Rationale for Significant Assumptions**

With any valuation of future benefits, assumptions of anticipated future events are required. If actual events differ from the assumptions made, the actual cost of the plan will vary as well. The following assumptions should be reviewed for appropriateness.

**Discount Rate:** The discount rate is based upon the Bond Buyer General Obligation 20-Year Municipal Bond Index as of the measurement date.

**Demographic Assumptions:** The Village of Whitefish Bay participates in the Wisconsin Retirement System. The actuary for the system updates assumptions triennially based upon plan experience.

**Medical Trend:** We are using medical inflation assumptions based on the “Long Term Healthcare Costs Trend Resource Model” created for the Society of Actuaries by Professor Thomas E. Getzen of Temple University. This model reflects the most current academic research regarding future healthcare cost trends.

**Expected Medical Costs:** An Age Adjustment Factor was calculated in accordance with the Alternative Measurement Method.

**Participation Rate and Spouse Election:** We have based the rates on recent experience in the plan.

## Summary of Participant Data

**Monthly Retiree Premiums:** The current retiree medical and dental premiums are shown in the following table:

Medical		Dental	
Monthly 2025 Insurance Premiums		Monthly 2025 Insurance Premiums	
Single	Family	Single	Family
\$1,129.12	\$2,519.07	\$38.34	\$111.38
Monthly 2026 Insurance Premiums		Monthly 2026 Insurance Premiums	
Single	Family	Single	Family
\$1,395.26	\$3,444.78	\$33.88	\$84.70

**Participant Data:** We relied on the following medical plan participant data as of January 1, 2026. We have assumed no material changes in the participant data between January 1, 2025 and January 1, 2026.

	Participant Count	Average Age	Average Service
Active Employees	72	39.6	8.4
Retirees and Spouses	11	57.4	N/A

## Summary of Plan Provisions

### Eligibility Requirements and Benefits

**Eligibility requirements by Village employee group are as follows:**

#### **Police**

Eligibility: Any employee who has attained age 50 and has completed 20 years of employment with the Village.

#### **All Others**

Eligibility: Any employee who has attained age 55 and has completed 20 years of employment with the Village.

#### **Benefits:**

Until Medicare eligible age, the Village pays 50% of the premium for single or family coverage, 0% of the deductible, and 0% of co-pays for office/emergency room visits for employees hired before January 2, 2016. For employees hired after January 1, 2016, the village pays 25% of the premium for single or family coverage, 0% of the deductible, and 0% of the co-pays for office/emergency room visits until Medicare eligible age, for a maximum of five years.

**Milliman GASB 74 and 75 Disclosure for Fiscal Years Ending December 31, 2025 and December 31, 2026  
Village of Whitefish Bay Medical Insurance Benefits**

**Appendix A: Rate Tables**

**General Non-State Employee**

Separations from active status expressed as number of occurrences per 10,000:

Age	Withdrawal		Early Retirement		Normal Retirement*		Death**		Disability	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
25	N/A	N/A	0	0	0	0	2	1	1	0
26	N/A	N/A	0	0	0	0	2	1	1	0
27	N/A	N/A	0	0	0	0	3	2	1	0
28	N/A	N/A	0	0	0	0	3	2	1	1
29	N/A	N/A	0	0	0	0	3	2	1	1
30	320	490	0	0	0	0	4	2	1	2
31	310	480	0	0	0	0	4	2	1	2
32	300	480	0	0	0	0	4	3	1	2
33	290	460	0	0	0	0	5	3	1	2
34	280	430	0	0	0	0	5	3	1	2
35	280	410	0	0	0	0	5	3	1	2
36	270	380	0	0	0	0	6	4	1	2
37	260	360	0	0	0	0	6	4	2	2
38	250	350	0	0	0	0	6	4	2	3
39	240	340	0	0	0	0	6	4	3	3
40	240	320	0	0	0	0	7	4	3	3
41	230	310	0	0	0	0	7	5	4	4
42	220	300	0	0	0	0	7	5	5	4
43	210	300	0	0	0	0	7	5	5	4
44	200	300	0	0	0	0	8	5	6	5
45	200	290	0	0	0	0	8	5	6	5
46	190	290	0	0	0	0	9	6	6	5
47	180	290	0	0	0	0	9	6	6	5
48	180	280	0	0	0	0	10	7	9	6
49	170	260	0	0	0	0	11	7	11	6
50	170	250	0	0	0	0	12	8	13	7
51	160	230	0	0	0	0	13	8	15	8
52	160	220	0	0	0	0	14	9	17	9
53	160	220	0	0	0	0	16	10	19	10
54	160	220	0	0	0	0	17	11	21	12
55	0	0	700	700	0	0	19	12	24	13
56	0	0	600	700	0	0	21	13	27	14
57	0	0	500	600	2,000	1,700	23	15	30	16
58	0	0	600	700	2,000	1,800	25	16	33	17
59	0	0	600	700	2,000	1,500	28	18	36	18

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**Milliman GASB 74 and 75 Disclosure for Fiscal Years Ending December 31, 2025 and December 31, 2026  
Village of Whitefish Bay Medical Insurance Benefits**

**General Non-State Employee**

Separations from active status expressed as number of occurrences per 10,000:

Age	Withdrawal		Early Retirement		Normal Retirement*		Death**		Disability	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
60	0	0	900	1,000	2,000	2,000	31	19	43	18
61	0	0	800	1,000	2,000	1,800	34	21	0	0
62	0	0	1,900	1,600	3,000	2,400	38	23	0	0
63	0	0	2,000	1,800	3,000	2,900	41	25	0	0
64	0	0	1,800	1,800	3,000	2,400	46	28	0	0
65	0	0	0	0	3,000	3,600	50	30	0	0
66	0	0	0	0	4,000	3,900	54	33	0	0
67	0	0	0	0	3,200	3,500	59	36	0	0
68	0	0	0	0	3,200	3,000	64	40	0	0
69	0	0	0	0	2,800	2,300	69	44	0	0
70	0	0	0	0	2,800	2,400	75	50	0	0
71	0	0	0	0	2,800	2,900	80	56	0	0
72	0	0	0	0	2,800	2,800	86	63	0	0
73	0	0	0	0	1,800	2,800	93	72	0	0
74	0	0	0	0	1,800	1,600	100	82	0	0
75	0	0	0	0	10,000	10,000	108	94	0	0

\* Normal retirement assumptions apply to employees with 30 or more years of service.

\*\* Mortality rates are for 2023. Future years will reflect improvements in mortality.

**Milliman GASB 74 and 75 Disclosure for Fiscal Years Ending December 31, 2025 and December 31, 2026  
Village of Whitefish Bay Medical Insurance Benefits**

**Non-State Protective with Social Security**

Separations from active status expressed as number of occurrences per 10,000:

Age	Withdrawal		Early/Normal Retirement		Death*		Disability	
	Male	Female	Male	Female	Male	Female	Male	Female
25	N/A	N/A	0	0	2	1	2	2
26	N/A	N/A	0	0	2	1	2	2
27	N/A	N/A	0	0	3	2	2	2
28	N/A	N/A	0	0	3	2	2	2
29	N/A	N/A	0	0	3	2	2	2
30	210	210	0	0	4	2	2	2
31	200	200	0	0	4	2	2	2
32	200	200	0	0	4	3	2	2
33	190	190	0	0	5	3	2	2
34	180	180	0	0	5	3	3	3
35	180	180	0	0	5	3	3	3
36	170	170	0	0	6	4	4	4
37	160	160	0	0	6	4	4	4
38	160	160	0	0	6	4	4	4
39	160	160	0	0	6	4	4	4
40	150	150	0	0	7	4	5	5
41	150	150	0	0	7	5	5	5
42	150	150	0	0	7	5	5	5
43	150	150	0	0	7	5	6	6
44	150	150	0	0	8	5	6	6
45	140	140	0	0	8	5	7	7
46	140	140	0	0	9	6	7	7
47	140	140	0	0	9	6	8	8
48	140	140	0	0	10	7	9	9
49	140	140	0	0	11	7	10	10
50	130	130	600	600	12	8	11	11
51	130	130	800	800	13	8	12	12
52	130	130	1,100	1,100	14	9	13	13
53	130	130	3,400	3,400	16	10	66	66
54	130	130	3,200	3,200	17	11	120	120
55	0	0	2,600	2,600	19	12	173	173
56	0	0	2,300	2,300	21	13	227	227
57	0	0	2,700	2,700	23	15	280	280
58	0	0	2,100	2,100	25	16	284	284
59	0	0	2,300	2,300	28	18	288	288

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**Milliman GASB 74 and 75 Disclosure for Fiscal Years Ending December 31, 2025 and December 31, 2026  
Village of Whitefish Bay Medical Insurance Benefits**

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**Non-State Protective with Social Security**

Separations from active status expressed as number of occurrences per 10,000:

Age	Withdrawal		Early/Normal Retirement		Death*		Disability	
	Male	Female	Male	Female	Male	Female	Male	Female
60	0	0	2,200	2,200	31	19	292	292
61	0	0	3,000	3,000	34	21	0	0
62	0	0	3,500	3,500	38	23	0	0
63	0	0	2,700	2,700	41	25	0	0
64	0	0	3,000	3,000	46	28	0	0
65	0	0	3,400	3,400	50	30	0	0
66	0	0	3,500	3,500	54	33	0	0
67	0	0	3,500	3,500	59	36	0	0
68	0	0	3,500	3,500	64	40	0	0
69	0	0	3,500	3,500	69	44	0	0
70	0	0	10,000	10,000	75	50	0	0
71	0	0	10,000	10,000	80	56	0	0
72	0	0	10,000	10,000	86	63	0	0
73	0	0	10,000	10,000	93	72	0	0
74	0	0	10,000	10,000	100	82	0	0
75	0	0	10,000	10,000	108	94	0	0

*\* Mortality rates are for 2023. Future years will reflect improvements in mortality.*

**Milliman GASB 74 and 75 Disclosure for Fiscal Years Ending December 31, 2025 and December 31, 2026  
Village of Whitefish Bay Medical Insurance Benefits**

Separations from retired status expressed as number of occurrences per 10,000:

Age	Healthy		Disabled	
	Male	Female	Male	Female
50	12	9	172	158
51	14	10	182	165
52	16	12	193	172
53	18	15	204	181
54	21	18	217	191
55	24	22	229	201
56	27	25	242	210
57	30	27	255	218
58	34	30	268	226
59	37	32	280	232
60	42	35	292	237
61	46	37	303	240
62	51	40	315	243
63	56	43	326	246
64	62	46	338	248
65	68	50	349	251
66	75	54	360	255
67	82	58	372	261
68	91	64	383	269
69	101	70	396	279
70	113	79	410	292
71	126	88	427	308
72	141	100	446	328
73	160	114	468	351
74	180	130	493	378
75	205	149	523	409
76	233	172	557	445
77	264	197	596	485
78	301	227	640	530
79	343	261	690	581
80	390	299	746	638
81	445	344	808	701
82	507	394	878	771
83	579	452	953	848
84	660	517	1,036	932
85	753	591	1,126	1,024

Age	Healthy		Disabled	
	Male	Female	Male	Female
86	858	674	1,222	1,120
87	975	768	1,325	1,218
88	1,106	874	1,436	1,318
89	1,251	992	1,576	1,419
90	1,411	1,124	1,729	1,522
91	1,585	1,272	1,886	1,630
92	1,771	1,435	2,043	1,744
93	1,968	1,613	2,201	1,867
94	2,172	1,803	2,359	1,999
95	2,380	2,004	2,519	2,145
96	2,604	2,222	2,697	2,314
97	2,831	2,448	2,886	2,503
98	3,060	2,680	3,085	2,707
99	3,292	2,918	3,299	2,925
100	3,523	3,159	3,523	3,159
101	3,754	3,404	3,754	3,404
102	3,984	3,652	3,984	3,652
103	4,213	3,900	4,213	3,900
104	4,437	4,148	4,437	4,148
105	4,654	4,392	4,654	4,392
106	4,864	4,630	4,864	4,630
107	5,068	4,861	5,068	4,861
108	5,260	5,084	5,260	5,084
109	5,444	5,296	5,444	5,296
110	5,594	5,498	5,594	5,498
111	5,613	5,688	5,613	5,688
112	5,632	5,796	5,632	5,796
113	5,652	5,813	5,652	5,813
114	5,673	5,828	5,673	5,828
115	5,692	5,844	5,692	5,844
116	5,695	5,847	5,695	5,847
117	5,698	5,848	5,698	5,848
118	5,699	5,850	5,699	5,850
119	5,700	5,850	5,700	5,850
120	10,000	10,000	10,000	10,000

\* Mortality rates are for 2023. Future years will reflect improvements in mortality.



Village of Whitefish Bay  
 5300 N. Marlborough Drive  
 Whitefish Bay, Wisconsin 53217

Phone: 414-962-6690

Fax: 414-962-5651

**Memorandum**

To: Village President Buckley and Members of the Village Board  
 From: Jaimie Krueger, Finance Director/Clerk  
 Date: March 10, 2026  
 Re: Resolution No 3197 - Fund Balance Policy

The Village adopted a fund balance policy in 2017. The policy sets a 35% target of future year revenues for the Village’s General Fund unassigned fund balance and directs any surplus above that level to help pay for retiree health benefits.

Moody's Investors Service has assigned the Village an Aa1 bond rating, indicating strong financial health and a very low risk of default. This high rating helps the Village borrow at lower interest rates and reflects strong financial management and reserves. During our Financial Management Plan process with Ehlers, it was recommended to consider increasing the percentage of unassigned fund balance. Moody’s views 35-50% as favorable for unassigned fund balance. Per discussions with Ehlers, Staff are proposing an increase to 40% of subsequent year revenues. This will help demonstrate to the credit agencies that the Village continues to be serious about fiscal sustainability.

	<u>2024</u>	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>
Subsequent year revenue	12,947,849	12,390,251	11,661,645	11,533,909	11,128,878
Unassigned Fund Balance	6,598,345	6,880,112	6,864,783	6,605,384	6,737,915
35% - existing	4,531,747	4,336,588	4,081,576	4,036,868	3,895,107
OPEB	2,066,598	2,543,524	2,783,207	2,568,516	2,842,808
40% - proposed	5,179,140	4,956,100	4,664,658	4,613,564	4,451,551
OPEB	1,419,205	1,924,012	2,200,125	1,991,820	2,286,364
Increase to unassigned	647,392	619,513	583,082	576,695	556,444
Decrease to OPEB	(647,392)	(619,513)	(583,082)	(576,695)	(556,444)

Prior to 2020, the retiree health insurance costs were budgeted out of the operating budget. Since this time, this expense, which is approximately \$120,000 per year, is paid for out of the OPEB account. This policy change has contributed to the decline in the OPEB balance since 2020. The significant decrease from 2023 to 2024 is largely attributable to a delayed reimbursement payment from the State totaling \$740,000, which will be credited to the accounts in 2025.

The Village amended the retiree health insurance policy in 2012 and 2016. These changes decreased the Village’s contribution towards retiree health insurance from 50% to 25%. Employees are also now required to retire from the Village and must have worked for the Village for 20 years or more to qualify. With time, these policy changes will decrease the Village’s OPEB obligations.

Using 2024 as an example, increasing the General Fund unassigned fund balance target from 35% to 40% would require an additional \$647,392 to be classified as unassigned fund balance. As a result, those funds

would not be available for contribution to the OPEB reserves. Reaching the 40% target will likely take several years, meaning no additional contributions to OPEB would occur during that period. However, due to higher-than-normal permit revenue anticipated in 2025 and 2026, projected surpluses are significantly larger, creating an opportunity to implement this change more quickly, perhaps in as few as two to three years.

The Village completes an OPEB actuarial study every two years, which provides an opportunity to monitor the OPEB fund balance relative to the associated liability. Based on the results of these studies, the Board may consider future adjustments as trends emerge and recommendations are provided.

Recommendation

Motion to adopt Resolution No. 3197, a resolution amending a policy for the unassigned General Fund balance of the Village of Whitefish Bay

STATE OF WISCONSIN : MILWAUKEE COUNTY : VILLAGE OF WHITEFISH BAY

RESOLUTION NO.3197

AMENDING A POLICY FOR THE UNASSIGNED GENERAL FUND BALANCE OF THE VILLAGE  
OF WHITEFISH BAY

The Board of Trustees of the Village of Whitefish Bay adopts the following Resolution:

WHEREAS, the Village Board adopted a General Fund Balance Policy on April 10, 2017; and

WHEREAS, the Village should continue to reserve an adequate General Fund balance to provide for effective and efficient cash flow of Village operating and capital expenses, sufficient reserves for unforeseen events and emergencies, and to support the retention of the Village's Aa1 Bond rating; and

WHEREAS, Recommendations from rating agencies for Unassigned Fund Balance have increased to be between 35% and 50%; and

NOW, THEREFORE, the Village Board of the Village of Whitefish Bay, Milwaukee County, Wisconsin, HEREBY RESOLVES to adopt the following General Fund Balance Policy effective March 10, 2026;

The goal for General Fund Unassigned Fund Balance on December 31 of each year shall be 40% of subsequent year budgeted General Fund Revenues; and

Each future year the Finance Director shall transfer from the General Fund Unassigned Fund Balance to the Stabilization Fund for Retiree Health Insurance any amounts that exceed 40% of the following years budgeted General Fund revenue.

PASSED AND APPROVED this the 16<sup>th</sup> day of March 2026, by the Village Board of the Village of Whitefish Bay, Wisconsin.

\_\_\_\_\_  
Kevin Buckley, Village President

(Attest)

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Jaimie Krueger, Village Clerk